

# ABUHB

## JOB DESCRIPTION

**Job Title :** Registered Nurse

**Department:** Minor Injury Unit

**Grade:** Band 5

**Organisational Relationships:**

Responsible to the Clinical Lead Nurse  
Accountable to the Senior Nurse

**Scope of Practice:**

Responsible for the provision of effective, efficient and appropriate high quality nursing care within the Minor Injury Unit.

Contribute to the smooth running of the department.

Act in accordance with the NMC Professional Code of Conduct.

Contribute to the development/evaluation of nursing practice

## **PRINCIPLE ACTIVITIES**

### **Clinical**

- Provide high quality nursing care to patients attending the department
- Successfully complete a locally approved orientation and clinical competency programme
- Support a clinical environment that is patient and public focused
- Assist in developing an environment which supports the value of nursing care within the Minor Injury Unit
- Liaise and communicate with members of the multidisciplinary team in the planning and delivery of patient care
- Demonstrate practice based on current advances in nursing
- Contribute to the setting of standards for nursing care
- Participate in the formal monitoring of standards of care, including audit
- Act as an advocate for patients and their significant others
- Maintain accurate records/standards for documentation, including IT, data collection and input
- Utilise customer care skills when caring for patients and relatives

- Maintain and protect confidential information relating to patients at all times
- Work with patients to promote health

### **Managerial**

- Provide supervision for junior staff (qualified and unqualified nurse) and support workers in a defined area of the department
- Be aware of resource implications when prescribing care
- Ensure the safety of patients, staff and carers within the environment of care
- Be familiar and comply with Trust Policies and Procedures
- Support the senior team in improving services and be positive champion for any change proposed
- Participate in the Clinical Governance of the department and Trust.
- Contribute to the ABUHB nursing agenda
- Ensure all accidents, incidents and complaints are reported and assist in the investigation of same
- Contribute to department meetings
- Act as a positive role model to support recruitment and retention of staff.
- Work within local protocols and national guidelines

### **Educational**

- Contribute to the development of others
- Participate in departmental competency programme and develop personal profile in line with Revalidation requirements
- Demonstrate ongoing professional development
- Attend mandatory training sessions
- Participate in Clinical Supervision
- Proactively develop and encourage others to develop clinical practice within the Minor Injury Unit
- Develop extended nursing skills in order to meet patient needs
- Participate in the annual personal review process in line with KSF requirements
- Contribute to the provision of an environment conducive to learning

### **Speciality specific responsibilities**

- Carry out triage of patients attending the Minor Injury Unit using the approved framework
- Independently administer approved medications under patient group directives, following approved training and assessment
- Develop competency in specialist nursing skills, including
  - venepuncture
  - cannulation
  - plastering techniques
  - suturing
  - wound care
- Redirect patients safely to more appropriate services where required
- Give appropriate advice and information to patients discharged from accident and emergency

- Respond appropriately to emergencies
- Develop Immediate Life Support skills for adults and children
- Perform duties as required during Major Incidents

*This job description is not exhaustive. The priorities and emphasis may change in view that it is a new post and to reflect service needs.*

*This represents an outline of the post and is not a precise catalogue of duties/responsibilities.*

## **HEALTH AND SAFETY AT WORK**

All staff are reminded of their responsibilities as employees to take reasonable care of their own health and safety at work and of other persons who may be affected by their acts or omissions at work.

You are reminded that under the Fire Precautions Act of 1971, you are required to attend at least one fire lecture per year.

## **EQUAL OPPORTUNITIES**

Aneurin Bevan University Health Board is working towards equal opportunities and welcomes applications from people with disabilities. Applicants for posts will note that details of Ethnic Origin are requested on application forms. Such information is collected to enable the authority to monitor the equality of opportunity offered both to applicants for the post and for existing employees.

## **NO SMOKING POLICY**

Please note that this Health Board operates a no smoking policy, and applicants for the post are asked to note that smoking is not permitted within hospital grounds.

This job framework is a guide to the duties that will be expected on your appointment. It is not part of your contract of employment and your duties may well be changed from time to time to meet changes in the Health Boards requirements.

**Aneurin Bevan University Health Board  
Directorate of Urgent Care**

**Registered Nurse Minor Injuries  
Person Specification – Band 5**

<b>ATTRIBUTE</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>MEASURABLE AT</b>
<b>Education and training</b>	<ul style="list-style-type: none"> <li>➤ Current NMC registration</li> <li>➤ Diploma in Nursing</li> <li>➤ BLS</li> </ul>	<ul style="list-style-type: none"> <li>➤ Demonstrates desire to develop as a MIU nurse</li> <li>➤ ILS/PILS</li> <li>➤ Nursing Degree</li> </ul>	Application
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>➤ Experience of working in Emergency care/minor injury unit</li> <li>➤ Triage skills</li> <li>➤ Understanding and working knowledge of Manchester triage tool</li> </ul>	<ul style="list-style-type: none"> <li>➤ Working towards attainment of technical skills i.e. suturing, plaster techniques</li> </ul>	Application
<b>Skills and attributes</b>	<ul style="list-style-type: none"> <li>➤ Dedicated to delivering quality care</li> <li>➤ Good communication skills</li> </ul>	<ul style="list-style-type: none"> <li>➤ Able to work as part of a team</li> <li>➤ Organised</li> </ul>	Application  Interview
<b>Knowledge &amp; understanding</b>	<ul style="list-style-type: none"> <li>➤ To participate in the clinical governance agenda including clinical risk management</li> <li>➤ To work within agreed protocols, national guidelines and Health Board wide policies and procedures</li> <li>➤ To have an awareness of clinical supervision</li> </ul>	<ul style="list-style-type: none"> <li>➤ To contribute to the Health Board wide nursing agenda</li> <li>➤ To have knowledge of the MIU agenda</li> </ul>	Application  Interview
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>➤ Professional manner</li> <li>➤ Motivated</li> <li>➤ Enthusiastic</li> </ul>	<ul style="list-style-type: none"> <li>➤ Demonstrates self-awareness</li> </ul>	Interview
<b>Further criteria</b>	<ul style="list-style-type: none"> <li>➤ Flexibility with working hours</li> </ul>	<ul style="list-style-type: none"> <li>➤ Willingness to contribute to the development of the profession</li> </ul>	Application  Interview