

## **JOB DESCRIPTION**

<b>JOB TITLE:</b>	Paediatric Staff Nurse
<b>PAY BAND:</b>	Band 5
<b>DEPARTMENT:</b>	Paediatric – Emergency Department
<b>RESPONSIBLE TO:</b>	Senior Sister
<b>DATE:</b>	February 2023

### **PURPOSE OF JOB:**

To work as part of a team of nurses, health care assistants and care assistants and be responsible for the assessing, planning, implementing, and evaluating of nursing care.

### **KEY TASKS & RESPONSIBILITIES:**

- To be responsible for the assessment, planning, implementation, and evaluation of patient care with minimal supervision.
- To implement and be responsible for maintaining high standards of patient care.
- To carry out all administrative and nursing duties as delegated by the team leader and senior sister.
- To organise and deploy staff according to their competence to meet patients' needs.
- To demonstrate a sound knowledge of infection control standards and promote these within the ward environment
- To refer to other disciplines utilising the Trusts electronic systems i.e., "Patient Centre" and "real time".
- To assist in promotion of health.
- To act in accordance with policies and nursing procedures as per Trust policy.
- To co-ordinate the team/ward in absence of the team leader or senior sister.
- To ensure confidentiality of patient records and high standards of nursing documentation.
- To be aware of the complaints procedure and be able to apply it as needed.
- To escalate as appropriate any untoward incidents, complaints, and ward/staff issues.

- To participate in ongoing clinical supervision.
- To maintain own personal portfolio/profile and to take responsibility for annual updates on current legislative/hospital issues.
- To ensure all training undertaken is evaluated to determine its effectiveness in practice and to ensure all objectives have been met.
- To assist in teaching programmes for student nurses/new staff and newly qualified nurses and contribute towards a positive learning environment.
- To promote good working relationships and to support the ward manager to achieve high morale within the team.
- To assist in the auditing of patient care and service delivery.
- To use all resources efficiently and effectively maintaining an awareness of budgetary implications

This job description is an indication of the type and range of tasks that are expected of the post holder, and other duties may be required, in line with the role and the banding. It will be reviewed and amended from time to time in consultation with the post holder to take account of changing organisational need.

This job description should be read in conjunction with the non-supervisory JD Addendum, available at: <https://www.fhft.nhs.uk/media/2754/jd-addendum-non-supervisory.pdf>

## PERSON SPECIFICATION

**JOB TITLE:** Paediatric Staff Nurse

**PAY BAND:** Band 5

**DEPARTMENT:** Paediatric Emergency Department

CRITERIA	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Registered Nurse (RNC)</li> <li>Current (or pending) NMC Registration</li> </ul>	<ul style="list-style-type: none"> <li>Paediatric Qualified</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Prior experience working in Paediatric Emergency Department</li> </ul>	<ul style="list-style-type: none"> <li>Prior ward experience</li> <li>Prior Emergency Department experience</li> </ul>
<b>Skills &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>Effective communication; both written and verbal</li> <li>Good interpersonal skills with the ability to manage difficult and stressful situations</li> <li>Ability to manage time and delegate</li> </ul>	

<b>Values &amp; Behaviours</b>	<p>We will expect your values and behaviours to mirror those of the Trust, available at: <a href="https://www.fhft.nhs.uk/about-us/our-values/">https://www.fhft.nhs.uk/about-us/our-values/</a></p> <div> <div>Committed to excellence</div> <div>Working together</div> <div>Facing the future</div> </div>
--------------------------------	---