

Job Functional Requirements Form

Main job characteristics Administration based in non clinical environments.

The post may include the following but is not exhaustive – the job features will be reviewed on a case by case basis

Job Features	Tick	Job Features	Tick	Job Features	Tick
Working in confined spaces		Hazardous substances		Display screen equipment user	✓
Patient contact		Managing people	✓	Working with hard wood dust	
Exposure to body fluids		Exposure prone procedures		Working in a stressful environment	✓
Food handling		Driving as part of the job		Night work or unsocial hours	
Waste handling		Lone working		Manual handling	✓
Working with children/vulnerable adults		Specialist equipment, for example power hammers		Working at heights for example using ladders	

Contact details:-

Recruitment, Cornwall Foundation Trust, 01208 834644