

## Job Description

Job Information		
	<b>Job Title:</b>	Specialist Clinical Pharmacist, Rotational
	<b>Directorate / Service:</b>	Pharmacy
	<b>AfC Band:</b>	7
	<b>Professionally Accountable to:</b>	Clinical Director, Pharmacy
	<b>Responsible to:</b>	Assistant Clinical Director, Pharmacy
	<b>Base Location:</b>	LUHFT sites
	<b>Job Code:</b>	AHP/128
	<b>ESR Position Number:</b>	

### Job Summary

- Along with relevant Advanced Clinical Pharmacists, provide a safe and effective specialist clinical pharmacy service to Aintree Hospitals and The Walton Centre for Neurology and Neurosurgery within a designated speciality for an agreed duration.
- Audit, monitor and develop medicines management within a designated speciality.
- Provide training and routine supervision for rotational band 6 pharmacists providing pharmacy services to the designated speciality.
- Assist the Assistant Clinical Director of Pharmacy, Clinical Services, in providing clinical training and supervision of other departmental staff.

### Key responsibilities

- To provide a specialist clinical service to a designated ward/directorate in accordance with professional, departmental and Trust policies.  
  
This will include:
  - Undertaking medicines reconciliation on admission
  - Review medication to ensure safe and effective use
  - Formulation of individual pharmaceutical care plans
  - Review and update of care plans depending on response, results of investigations and adverse effects
  - Therapeutic drug monitoring for specific drugs
  - Educate patients about their drug therapy
  - Develop evidence based treatment protocols for use either within the



<div>directorate or across the Trust where appropriate</div> <ul style="list-style-type: none"><li>▪ Facilitate implementation of local and national guidelines where appropriate.</li><li>• Provide specialist pharmaceutical information to medical and nursing staff and patients on the designated ward(s) and to General Practitioners and other staff within the Trust where appropriate.</li><li>• Participate in consultant ward rounds and multidisciplinary meetings relevant to the designated ward(s).</li><li>• To participate in the therapeutic drug monitoring service provided in accordance with departmental procedure.</li><li>• Undertake clinical audit and practice research within the Pharmacy Department.</li><li>• Record regularly clinical interventions and activities in line with departmental policy.</li><li>• Provide professional and legal clinical supervision and act as the designated Responsible Pharmacist in the dispensary as allocated.</li><li>• Prepare the weekly pharmacist dispensary cover rota in line with departmental policy.</li><li>• Investigate any medicines related incidents or complaints from the designated clinical area and explore ways of minimising risk of future re-occurrence or risk to staff.</li><li>• Liaise with appropriate health care professionals within Primary Care Trusts to ensure the effective and efficient use of resources across the primary/secondary care interface and where necessary develop shared care protocols.</li><li>• Participate as necessary in the On-Call, Saturday, Sunday and Bank Holiday rotas. The core pharmacy hours are between 8am and 8pm Monday to Friday and Saturday 9am to 4pm and Sunday 9am to 3pm.</li><li>• Deputise for Advanced Clinical Pharmacists, at relevant Committee and other meetings when necessary.</li><li>• Comply with the legal and other requirements related to the purchase, supply, use, safe custody and destruction of drugs within pharmacy and in all other areas of the hospital.</li></ul>
<b>Clinical Governance / Quality</b>
To co-operate with objective setting, individual personal assessment and continuing education and training programmes, in order to ensure continuing professional development and competence to practice as required by clinical governance.
<b>Education and training development</b>
<ul style="list-style-type: none"><li>• Provide clinical training for pharmacy undergraduates, pre-registration</li></ul>



pharmacists, postgraduate pharmacists and technicians.

- With support from Advanced Clinical Pharmacists, train and supervise band 6 rotational pharmacists in providing clinical pharmacy services within the designated directorate.
- Tutor pharmacists undertaking a postgraduate clinical diploma/M.Sc. in clinical pharmacy.
- Participate in the training of medical and nursing staff and other paramedical disciplines either within or external to the Trust as appropriate.

### **Equality and Diversity**

It is the responsibility of every member of staff to understand our equality and diversity commitments and statutory obligations under current equality legislation (the Equality Act 2010) and to:

Act in ways that support equality and diversity and recognises the importance of people's rights in accordance with legislation, policies, procedures and good practice.

Valuing people as individuals and treating everyone with dignity and respect, consideration and without prejudice, respecting diversity and recognising peoples expressed beliefs, preferences and choices in working with others and delivering appropriate services.

- Recognise and report behaviour that undermines equality under Trust policy.
- Be consciously aware of own behaviour and encourage the same levels of behaviour in colleagues.
- Acknowledge others' different perspectives and recognise the diverse needs and experiences of everyone they come into contact with.
- With the support of managers develop an equality and diversity objective through the personal development review process.

### **Values and Behaviours**

#### **We are Caring**


We are kind to each other and always show compassion to ourselves and others.

We know we are doing this when:

- We are always **kind** and **compassionate** to ourselves, our patients, families and colleagues;
- We **recognise** and **appreciate** each other, taking pride in working here and our contribution to success;
- We are **professional** and always seek to deliver the best standards of care.

#### **We are Fair**

We treat people equitably and value their differences.



We know we are doing this when:

- We value **everyone** for their unique contribution and we embrace diversity;
- We are confident in **speaking up** and we support all our colleagues to do the same;
- We are **open and honest**.

#### **We Are Innovative**

We work as a team to continuously improve the way we deliver and transform health care.

We know we are doing this when:

- We **continuously improve** the services we deliver and pioneer new ways of doing things;
- We **learn from mistakes**, striving to ensure we get things right first time;
- We **create and share knowledge** with each other, patients and our professional communities.

#### **Confidentiality**

Confidentiality/Data Protection regarding all personal information and Trust activity must be maintained at all times (both in and out of working hours). All staff should ensure that they are familiar with and adhere to all Trust privacy, confidentiality and security policies and procedures. Any breach of confidentiality will be taken seriously and appropriate disciplinary action taken.

#### **Freedom of Information**

In accordance with Freedom of Information and other associated legislation, the Trust may be required to make public recorded information available upon a request, or do this as part of a publication scheme. Please note, that in your public role, your name or job role may be contained in a document that is published in accordance with such legislation.

#### **Management of Risk & Health and Safety**

All employees have a duty to take reasonable care to avoid injury to themselves or to others and to co-operate with the Trust in meeting its statutory requirements. All employees will proactively contribute to the management of risk by identifying hazards in the workplace which have the potential to cause harm, raising issues of concern and risk to the appropriate level.

#### **Safeguarding Children and Vulnerable Adults**

All trust employees are required to act in such a way that at all times safeguards the health and well being of children and vulnerable adults. Familiarisation with and adherence to trust Safeguarding policies is an essential requirement of all employees, as is participation in related mandatory/statutory training.

#### **IT Skills**

All staff are expected to have or to gain a minimum of basic level IT skills to enable them to use the Trust IT systems to support Trust services and needs. All staff should be familiar with relevant IT systems and security policies and procedures.

#### **Records Management**

All staff are personally responsible for record keeping. A record is anything that contains information in any medium e.g. paper, tapes, computer information, etc. which have been created or gathered as a result of any NHS activity. All individuals within the Trust are responsible for any records they create or use. Please ensure

that records are retained in accordance with the Records Management Policy and are stored in a manner that allows them to be easily located in the event of a Freedom of Information (FOI) request.
<b>Information Quality</b>
All staff must ensure complete and accurate data is collected to the highest standard at all times. Data collection should be supported by adequate documentation and processes should be regularly reviewed. Staff should ensure that processes conform to national standards and are fit for purpose. All staff should comply with the Information Quality Policy.
<b>Professional Responsibility</b>
<ul style="list-style-type: none"> <li>• As per any required registration &amp; Trust policy</li> <li>• Registered Practitioners have a responsibility to; <ul style="list-style-type: none"> <li>◆ maintain current active professional registration</li> <li>◆ act always in accordance with their professional Code of Conduct and guiding documents</li> <li>◆ adhere to Trust Policy and Procedure.</li> <li>◆ maintain up to date skills and knowledge and maintain awareness of professional issues.</li> <li>◆ maintain a professional portfolio</li> </ul> </li> </ul>
<b>Clinical Responsibility</b>
Provide a specialist clinical pharmacy service to a designated ward area/directorate
<b>Administration Responsibility</b>
n/a
<b>Research</b>
Undertake audits
<b>Strategic role</b>
n/a
<b>HR Management</b>
Demonstrates own duties to others
<b>Financial Responsibility</b>
<ul style="list-style-type: none"> <li>• To report and deliver a full assessment of medicine costs both in use and horizon scanning for the designated directorate.</li> </ul>
<b>Change of Job Description</b>
The duties outlined above are not intended to be exhaustive and may change as the needs of the department alter in line with current agendas. This job description will be subject to periodic review and amendment in accordance with the needs of the Trust.

### Person Specification

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<b>Band</b>	7	<b>Job Code:</b>	AHP/128

Person Specification				
	Qualifications	Essential	Desirable	Assessment
1	Vocational masters degree in pharmacy	E		
2	Membership of The General Pharmaceutical Council	E		
3	Diploma in clinical pharmacy or equivalent documented clinical experience	E		
4	MRPharmS		D	
	Experience	Essential	Desirable	Assessment
5	Post registration hospital experience	E		
6	Delivery of clinical pharmacy services to a range of specialties	E		
7	Commitment to continuing professional development / education	E		
	Knowledge	Essential	Desirable	Assessment
8	Good all round clinical knowledge and practical clinical skills	E		
	Skills	Essential	Desirable	Assessment
9	Excellent communication skills, both verbal and written.	E		
10	Ability to work on own initiative and as part of a team.	E		
11	Self-motivating and able to motivate/inspire others	E		
12	Ability to affect and manage change		D	
	Other	Essential	Desirable	Assessment
13	Computer literate		D	