

## Person Specification & Scoring Sheet

|                  |                                |             |   |
|------------------|--------------------------------|-------------|---|
| <b>Job Title</b> | Medical Engineering Technician | <b>Band</b> | 6 |
| <b>Candidate</b> |                                |             |   |

NOTE: Text within this template is guidance for completing the form and must be deleted prior to publishing

|                       | <b>Essential Criteria</b><br>The minimum essential criteria required to undertake the role.   | <b>Desirable Criteria</b><br>Good to have but not essential but may assist identify the most suitable candidate at interview.   | <b>Score</b> |
|-----------------------|---|---|--------------|
| <b>Qualifications</b> | <ul style="list-style-type: none"> <li>Completed an approved training programme to a minimum of HND in Electronic engineering &amp; manufacturers specialised courses Or equivalent work experience</li> <li>Evidence of continuous professional and personal development (CPD)</li> </ul>  | <ul style="list-style-type: none"> <li>IOSH (Institute of Safety and Health) Certificate.</li> <li>ECDL, European Computer Driving Licence.</li> <li>Be a member of a professional association to Incorporated level.</li> </ul>                      |              |
| <b>Experience</b>     | <ul style="list-style-type: none"> <li>Evidence of extensive equipment maintenance experience</li> <li>Specialist equipment training on complex multi-parameter medical equipment.</li> <li>Evidence of experience gained working in a relevant health care environment.</li> <li>Will ideally have some prior experience of working in a hospital medical engineering, maintenance environment.</li> </ul> | <input type="checkbox"/> Evidence of experience of maintaining a wide range of medical devices.   |              |
| <b>Skills</b>         | <ul style="list-style-type: none"> <li>Ability to work with other professions.</li> <li>Must be able to work independently using own initiative.</li> <li>Good communicator.</li> <li>Versatile and receptive to training initiatives and change.</li> <li>Have good dexterity with an eye for detail.</li> </ul>   | <ul style="list-style-type: none"> <li>Knowledge and understanding of relevant medial equipment maintenance policies.</li> <li>Be computer literate in the use of Microsoft operating systems and applications and knowledge of databases.</li> </ul> |              |
| <b>Knowledge</b>      | <input type="checkbox"/> Fully conversant with electrical   | <input type="checkbox"/> Interested in pursuing technical   |              |

|                       |   |  |  |
|-----------------------|---|--|--|
|                       | <p>safety testing techniques.</p> <ul style="list-style-type: none"> <li>Working knowledge of physiological measurement techniques and terminology.</li> <li>Knowledge of good equipment management practice.</li> </ul>  | developments relevant to medical devices |  |
| <b>Additional</b>     | <p>Ability to travel independently between all Trust sites.</p> <p>Concentrated attention for “micro” work.</p> <p>Speak English to an appropriate standard relevant to their role, i.e. with confidence and accuracy, using correct sentence structures and vocabulary, and without hesitation.</p>  |  |  |
| <b>WWL Behaviours</b> | <p>When we are:</p> <p><b>Compassionate</b><br/>We take time to show kindness and care to others</p> <p><b>Respectful</b><br/>We recognise that everyone counts and makes a valuable contribution</p> <p><b>Accountable</b><br/>We take personal responsibility for ourselves and our actions</p> <p><b>Collaborative</b><br/>We actively seek opportunities to work in partnership with others</p> <p><b>Forward Thinking</b><br/>We seek out new and creative way of working to make a positive difference.</p> |  |  |

|                                     |  |
|-------------------------------------|--|
| <b>Total Score:</b>                 |  |
| <b>Out of total possible score:</b> |  |

|                 |   |
|-----------------|---|
| <b>Comments</b> | Please record here any pertinent comments following interview, particularly details of how the candidate meets, or fails to meet, the requirements of the person specification; |
|-----------------|---|

**Scoring Key:**

1. Showed multiple clear evidence of a likely lack of competence in relation to the essential criteria
2. Showed sufficient negative evidence to be judged lacking in ability in relation to the essential criteria
3. Showed more positive than negative evidence of meeting the essential criteria
4. Showed clear evidence of meeting the required criteria and some of those in the desirable criteria
5. Showed multiple clear evidence of meeting all of the essential and desirable criteria

**Signature:****Date:****Print name:****Position:**