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# JOB DESCRIPTION

## Band 7 Autism Assessment Specialist

**Department:** CAMHS Multi Agency Autism Assessment Pathway

**Location:** Wolverhampton

**Directorate:** Children Young People and Families

**Band:** 7

**Hours:** 30

**Contract Type:** Permanent

**Managed by:** Service Manager/Clinical Lead

**Professionally Responsible to:** Professional Lead

## Job Purpose

An exciting opportunity has arisen for a Band 7 Autism Assessment Specialist to join our rapidly developing multi-agency autism assessment team. We welcome the diversity that different disciplines bring to our team and we are excited to welcome a candidate that is passionate about neurodiversity and accompanying young people and families along the assessment journey.

The ASC pathway is in the early stages of development, meaning we are looking to recruit someone with experience and confidence in leading a team and implementing initiatives. The post holder would support the Neuro Constellation Lead in allocation, waiting list initiatives, management of risk and providing regular team supervision. They will also take the lead on



complex assessments - for example where there are multiple alternative formulations.

### Main Duties/Responsibilities

#### 1.0 Clinical Responsibilities, Patient Contact

1.1. Provides specialist assessment of clients with complex conditions based on the appropriate use, interpretation and integration of data from a variety of sources.

1.2. Responsible for recognising the potential for or signs of client harm, abuse or neglect, including poor clinical practice, reporting all such concerns and taking all reasonable steps to protect the client. Responsible for identifying and reporting concerns regarding the safeguarding of children who may be at risk.

1.3. Undertakes risk assessment and risk management for individual clients and provides specialist advice to other professionals on aspects of risk assessment and risk management.

1.4. Formulates plans for specialist therapy and/or management of clients' mental health/learning conditions based upon an appropriate conceptual framework and evidence-based practice. Negotiates the implementation of such plans with clients and/or their carers.

1.5. Implements a range of specialist therapies for individual clients, carers, families and groups, adjusting and refining formulations as required.

1.6. Evaluates therapy/assessment options and makes decisions/ recommendations for treatment or support.

1.7. To liaise with other professionals working within the NHS, Social Inclusion and Education and the voluntary sector on matters relating to client care that have implications for the service

#### 2.0 Supervisory/Professional Responsibility

2.1. Clinical supervision of under the guidance of their line manager.

2.2. Will hold responsibility and accountability for their own actions, ensuring appropriate support and supervision is sought when required.

2.3. To keep abreast of current developments in this field through reading, attendance at appropriate training courses, and a range of other CPD activities, and to ensure that a log is kept of this in line with professional body requirements.



### 3.0. Multi-Disciplinary Training and Development

- 3.1. Provides therapeutic advice, guidance and consultation to other direct care staff in MDT.
- 3.2. Provides clinical supervision to other direct care staff in MDT.
- 3.3. Provides training to other staff in MDT under the guidance of supervisor.

### 4.0. Service and Organisational Development

- 4.1. Participate in CQUIN and QIP projects, NICE benchmarking and compliance requirements as required within MDT

### 5.0. Service Redesign and Cultural Change

- 5.1. Bring an understanding of psychological change processes to own role within MDT

### 6.0. Service Evaluation and Research

- 6.1. Participate in clinical audits as required within MDT
- 6.2. Undertake service evaluation and research in MDT

- To undertake any other duties of a similar nature consistent with the responsibilities of this post in order to provide a quality CAMHS service.

## Trust Values

Employees, workers, and / or contractors will be expected to uphold the values of the Trust and exhibit the expected Trust behaviours aligned to the Trust's values. Individuals have a responsibility to ensure that they display the Trust values and behaviours in carrying out their job and that individuals feel able to challenge (or raise a challenge) when other colleagues' behaviours breach the spirit of Trust values.

## Confidentiality and Data Protection

Staff are to familiarise themselves with the Employer's data protection policy when this is available, which sets out its obligations under the General Data Protection Regulation, the UK Data Protection Act 2018 and all other data protection legislation.



You must comply with the Employer's data protection policy at all times and you agree that you will only access the systems, databases or networks to which you have been given authorisation and only for the purposes of your work for the Employer. The Employer will consider a breach of its data protection policy by you to be a disciplinary matter which may lead to disciplinary action up to and including summary dismissal. You should also be aware that you could be criminally liable if you disclose personal data outside the Employer's policies and procedures. If you have any queries about your responsibilities in respect of data protection you should contact the Employer's Data Protection Officer.

### Data Quality

The post holder should ensure any data/information prepared for either internal or external analysis is 'fit for purpose' i.e., that it is accurate, valid, reliable, timely, relevant and complete.

### No Smoking

The Trust has a no smoking policy. Smoking is not allowed on any Trust premises.

### Health and Safety

The post holder will take personal responsibility for any Health & Safety issues and obligations under the Health & Safety at Work Act. The post holder should also be aware of and comply with other relevant legislation and policies e.g. Fire Regulations.

### Clinical Governance

All employees are required to actively contribute towards the Trust's clinical governance systems, taking responsibility as appropriate for quality standards, and work towards the continuous improvement in clinical and service quality.

### Infection Prevention & Control

Infection prevention & control is everybody's responsibility, it is a requirement for all Trust staff to comply with all Trust infection control policies and procedures.

- All Trust staff should ensure that they fulfil their responsibilities for infection prevention and control, that they provide leadership where appropriate in infection control matters and that they challenge poor infection control practice in their workplace.
- All staff must adhere to the Trust's Hand Decontamination Policy



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- All staff are expected to behave in a manner which protects patients, public and colleagues from infection risks within the scope of their role.



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- All staff should have infection control training at induction and annual infection control updates as required.
- All clinical staff will have annual infection control objectives set and these will be reviewed at appraisal.

## Safeguarding Adults

Safeguarding is 'Everybody's Business'. It means protecting people's health, wellbeing and human rights. It includes protecting their rights to live in safety, free from abuse and harm; taking their views, wishes, feelings and beliefs into account. In the West Midlands, the main statutory agencies work together to promote safer communities, to prevent harm and abuse and to deal with actual or potential when concerns arise. These Organisations which include Black Country Healthcare NHS Foundation Trust work together to achieve these outcomes by working within the Safeguarding Adults multi-agency policy and procedures for the West Midlands and adhering to the local Safeguarding Adult policy and procedures. Staff can contact the Trust Named Nurses for Safeguarding Adults or a member for advice and support if they have concerns. It is an employee's responsibility to comply with all current legislation and relevant Safeguarding training as breaches may lead to an employee being subject to disciplinary action.

## Safeguarding Children

All members of staff have a responsibility to ensure that children and young people are safe from abuse or harm. Employees must comply with Local Safeguarding Board Child Protection Policy and Procedures and Black Country Healthcare NHS Foundation Trust Safeguarding Children Policy. Staff can contact the Trust Named Nurses for Safeguarding Children or a member for advice and support if they have concerns. It is an employee's responsibility to comply with all current legislation and relevant Safeguarding training as breaches may lead to an employee being subject to disciplinary action.

## Professional / Managerial Codes of Practice

The post holder is expected to abide by the relevant codes of practice of the registering body for healthcare professionals, and, where applicable, the NHS Code of Conduct for managers.

## Policies and Procedures

The post holder is required to abide by all policies and procedures of the Trust.



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## Job Description

This document is not intended to be an exhaustive list. Other duties, responsibilities and work base appropriate to this role / grade, may also be required. The manager will discuss this with the post holder where necessary.

**Post Holder's Signature:**

**Date:**





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