

**Person Specification****Job Title:** Central Delivery Suite Coordinator

	<u>ESSENTIAL</u>	<u>DESIRABLE</u>	<u>METHOD OF ASSESSMENT</u>
GENERAL	Effective team leader Able to motivate others Excellent communication skills Flexible and punctual Reliable and able to work to deadlines Delivery Suite experience.	Evidence of Human Factors training	Interview
QUALIFICATION	Registered Midwife currently registered on NMC Relevant 1 st degree Leadership course Mentorship/Preceptorship certificate	ENB Neonatal Life Support Relevant leadership qualification	Application Form Portfolio
EXPERIENCE	Evidence of recent professional development Significant previous experience at Band 6 Managerial experience Team management experience Able to initiate and manage change Ability to work without supervision Ability to manage the Maternity Unit taking the 'helicopter' safety view Ability to lead during acute obstetric emergencies.	Teaching experience ALSO Skills Trained PROMPT trained	Application Form Interview References Portfolio
SKILLS	Excellent interpersonal skills Able to demonstrate leadership skills Able to prioritise Able to cope with pressure Able to manage difficult situations Basic computer literacy Able to use technology to find and appraise evidence Enquiry/problem solving skills		Application Form Interview References Portfolio Presentation Management exercise

KNOWLEDGE	Up to date in specialty skills (CTG interpretation essential) Advanced clinical skills In-depth knowledge of current changes maternity services (national safety agenda) Awareness of political issues affecting health and midwifery care		Application Form Interview References
DISCLOSURE AND BARRING SERVICE	Suitability to work with children and vulnerable adults.		Enhanced Disclosure via the Disclosure and Barring Service.

Date Prepared: 4th October 2018
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