

PERSON SPECIFICATION

Job title: Housekeeper non-in-patient units
Job code: XXX
Band: 2
Location: Rikenel Gloucester
Accountable to: Deputy Facilities Manager

QUALIFICATIONS	ESSENTIAL OR DESIRABLE	METHOD OF ASSESSMENT
Basic level of education.	Essential	Application
NVQ Level 1 in Cleaning or equivalent qualification or experience.	Desirable	Application & Interview

LENGTH AND / OR NATURE OF EXPERIENCE	ESSENTIAL OR DESIRABLE	METHOD OF ASSESSMENT
Previous experience of cleaning duties within a similar working environment.	Desirable	Application & interview

PROFESSIONAL / MANAGERIAL / SPECIALIST KNOWLEDGE	ESSENTIAL OR DESIRABLE	METHOD OF ASSESSMENT
Basic understanding of cleaning procedures.	Essential	Application & interview
Knowledge and understanding of COSHH (training will be given).	Desirable	Application & interview
Understanding of safe Manual Handling procedures.	Desirable	Application & interview

PERSONAL SKILLS ABILITIES AND ATTRIBUTES	ESSENTIAL OR DESIRABLE	METHOD OF ASSESSMENT
Clean and tidy appearance.	Essential	Interview
Computer literate.	Essential	Application & Interview
Ability to work as part of a team.	Essential	Interview
Ability to manage time effectively.	Essential	Interview
Professional and caring attitude.	Essential	Interview

OTHER REQUIREMENTS	ESSENTIAL OR DESIRABLE	METHOD OF ASSESSMENT
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Must be physically able to perform manual handling duties including operating cleaning machines and frequently pushing trolleys	Essential	Interview
Able to attend and participate in all mandatory and statutory training events	Essential	Interview
Able to work within a humid and chilled environment without adverse effects to health	Essential	Interview
Able to work when using full PPE without adverse effects to health	Essential	Interview