

## JOB DESCRIPTION

Section 1	
<b>JOB TITLE:</b>	<b>Children and Young People's Mental Health (CYPMH) – Educational Mental Health Practitioner (EMHP) / Children and Young People's Wellbeing Practitioner (CWP)</b>
<b>PAY BAND:</b>	<b>Band 5</b>
Section 2	
<b>LOCALITY/DEPT:</b>	Community CYPMH Services (CYPF)
<b>ACCOUNTABLE TO:</b>	Head of Clinical Services
<b>REPORTS TO:</b>	Team Manager
<b>JOB SUMMARY:</b>	The post-holder will work within Cheshire and Wirral Partnership NHS Foundation Trust Children and Young Peoples Mental Health Services offering assessments and low-intensity evidence-based interventions on an individual and group basis as taught on the CYWP/ EMHP course as well as offering wider systems support through consultations and whole school approach support under close clinical supervision from more senior staff. Case management and liaison on an individual and group basis will be an important aspect of the role to the Children, Young People and their families as well as other professionals.
<b>LIAISES WITH:</b>	Children's Workforce including statutory and voluntary sector, internal and external teams and agencies
Section 3	
<b><u>KEY RESPONSIBILITIES:</u></b>	
<b>Clinical</b> <ol style="list-style-type: none"> <li>1. Accept referrals via agreed protocols within the service and develop programmes of care packages.</li> <li>2. Undertakes assessments, which identifies areas where the young person wishes to see change and or recovery and makes an accurate client assessment of risk to self and others.</li> <li>3. Support decisions with the wider team on suitability of new referrals, adhering to the department's referral protocols, refers unsuitable clients on to the relevant service.</li> <li>4. Provide assessment and interventions to less complex cases (Prioritisation tool/Dynamic Support Database (DSD) Green cases or Amber cases with Team Manager/Clinical Coordinators prior agreement such as step down care). Interventions will be evidence based high-volume low-intensity psychological treatments such as those taught on the specific CWP PG or EMHP Certificate course. This work may be face to face, video conference, and telephone or within a group setting.</li> <li>5. To case manage such cases with supervision and support from MHP, team manager, clinical co-ordinator and other colleagues.</li> <li>6. Educate and involve parents/carers family members and others in treatment as necessary with the client's consent.</li> <li>7. Adhere to a job planning contract relating to the overall number of client contacts offered, and clinical sessions carried out per week in order to minimise waiting times and ensure treatment delivery remains accessible and convenient.</li> <li>8. Attend multi-disciplinary meetings where appropriate.</li> </ol>	

9. Complete all requirements relating to data collection within the service.
10. Keep coherent records of all clinical activity in line with service protocols and use these records and clinical outcome data in clinical decision making.
11. Work closely with other members of the team ensuring appropriate interventions and arrangements are in place to meet the needs of the CYP.
12. Assess and integrate issues surrounding school and education and where applicable, employment into the overall therapy process.
13. Work closely with other members of the team, third sector providers ensuring appropriate intervention.
14. Operate at all times from an inclusive values base which promotes recovery and recognises and respects diversity.
15. To participate in relevant operational/service development groups agreed with Line Manager.
16. To provide consultation and training on a wide range of children's emotional health and well-being issues to professionals from a range of services including GPs, Early Help and Primacy Care Services, Adult Mental Health Services, Youth Offending Services and Education Services.
17. To routinely monitor effectiveness of clinical work by use of Routine Outcome Measures (ROM) and where outcomes are not improving for children and families to engage in clinical review via peer review meetings and supervision.

#### **General Duties of all post holders**

18. To undertake any other reasonable duty, which is appropriate to the band, when requested by Senior Staff
19. To be aware of and work towards the Trusts strategic goals

### **Section 4**

#### **1. HEALTH AND SAFETY**

All staff have a general duty to take reasonable care for the health and safety of themselves and other persons who may be affected by their acts or omissions. All safety rules, regulations and codes of practice relating to the work area should be observed.

#### **2. INFECTION PREVENTION AND CONTROL**

Infection Prevention and Control (IPC) is everybody's responsibility. All staff, both clinical and non-clinical, are required to adhere to the Trusts' Infection Prevention and Control Policies, and make every effort to maintain high standards of infection prevention at all times in accordance with The Health and Social Care Act 2008: code of practice on the prevention and control of infections and related guidance (2015). All staff employed by Cheshire and Wirral Partnership NHS Foundation Trust, and any contracted staff have the following key responsibilities:

- Staff must wash their hands or use alcohol gel on entry and exit from all clinical areas, between each service user contact and after any clinical or cleaning task.
- Relevant staff members must attend an annual face to face training session or complete the e learning session provided for them by the Trust.
- Staff members who develop an infection (other than common colds and illness) that may be transmittable to others have a duty to contact the IPCT and Occupational Health.

#### **3. EQUALITY AND DIVERSITY**

To value diversity and promote equality of opportunity ensuring that individuals are treated fairly and respected for their contribution in terms of experience, knowledge, and skills.

#### **4. COMPETENCY OF HEALTH PROFESSIONALS**

To maintain professional registration (as appropriate) and to act in accordance with professional codes of practice and guidelines. To follow Trust policies and procedures and maintain up to date skills and knowledge through participation in Continuing Professional Development.

#### **5. STAFF INVOLVEMENT - INDIVIDUAL RIGHTS & RESPONSIBILITIES**

To work in partnership to achieve service objectives and promote a culture of working together through good communications, openness, and honesty.

**6. SAFEGUARDING**

Everyone within CWP has a responsibility for, and is committed to, safeguarding, and promoting the welfare of children, young people, and adults at risk and for ensuring that they are protected from harm. Every adult has a responsibility to protect children and as employees of the Trust we are duty bound always to act in the best interest of a child about whom we may have concerns.

**7. SUPERVISION**

To take responsibility for personal development by accessing appropriate supervision and personal development as per CWP supervision policy.

## Section 5

### PERSON SPECIFICATION

	<i><b>Essential</b></i>	<i><b>Desirable</b></i>	<i><b>Method of Assessment</b></i>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Qualified Post Graduate Certificate or above from a provider university as part of the CYP-IAPT programme e.g. EMHP, CWP</li> <li>• Professional registration with recognised National Body (BPS, BABCP)</li> </ul>	<ul style="list-style-type: none"> <li>• Psychology or other mental health related undergraduate degree.</li> <li>• Demonstrates continued professional development within the mental health arena as evidenced by certificated course from recognised training bodies.</li> </ul>	<ul style="list-style-type: none"> <li>• Application Form and Interview</li> </ul>
<b>Knowledge and Expertise</b>	<ul style="list-style-type: none"> <li>• Knowledge of child psychology and development</li> <li>• Demonstrates an understanding of young people's anxiety and depression and how it may present</li> <li>• Demonstrate an understanding of parenting and behaviour management interventions</li> <li>• Demonstrates a knowledge of the impact of multisystemic issues such as home, school and community.</li> <li>• Knowledge of child protection issues, safeguarding and other relevant legislation</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrates an understanding for the need to use evidence based psychological and systemic therapies and how it relates to this post</li> </ul>	<ul style="list-style-type: none"> <li>• Application form and Interview</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of safeguarding vulnerable people</li> <li>• Experience of multi-agency working</li> <li>• Experience of working in a mental health and/or CYP setting</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of working in the local community</li> <li>• Experience of routine outcome monitoring</li> </ul>	<ul style="list-style-type: none"> <li>• Application form and Interview</li> </ul>
<b>Analytical and judgemental skills</b>	<ul style="list-style-type: none"> <li>• Ability to meet agreed/specified service targets</li> <li>• Ability to manage own caseload and time</li> <li>• Demonstrates high standards in communication</li> <li>• Produce clear reports and</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to provide services in a variety of settings</li> </ul>	<ul style="list-style-type: none"> <li>• Application form and Interview</li> </ul>

**Section 5****PERSON SPECIFICATION**

	<b><i>Essential</i></b>	<b><i>Desirable</i></b>	<b><i>Method of Assessment</i></b>
	letters to referrers <ul style="list-style-type: none"> <li>• Knowledge of using IT systems.</li> <li>• Has experience of managing and assessing risk factors with people with a mental health issue.</li> <li>• Ability to use supervision to guide case management</li> </ul>		
<b>Personal skills</b>	<ul style="list-style-type: none"> <li>• Ability and willingness to travel to locations across the Trust's footprint</li> <li>• Ability to adapt to the changing needs of the service</li> <li>• Ability to work flexibly - including evening and / or weekend work</li> <li>• Use of a car or access to a means of mobility to travel across the Trust footprint in line with service needs</li> <li>• Willing to carry out all duties and responsibilities of the post in accordance with the Trust's Equal Opportunities and Equality and Diversity policies</li> <li>• Appointments to regulated and controlled activities require an enhanced DBS disclosure.</li> </ul>		<ul style="list-style-type: none"> <li>• Application form and Interview</li> </ul>

**To be completed by HR**

<b>Job Number:</b>	1673MIR1	<b>Version No:</b>		<b>Issue Date:</b>	16/01/2024
<b>KSF Number:</b>		<b>Version No:</b>		<b>Issue Date:</b>	
<b>Jurisdiction of JD:</b>					