

Job Description for Paediatric Nurse for Children's services (ref: P1694)

General Information

JOB TITLE: Paediatric Nurse for Children's services

BAND: 5

HOURS: full-time/ part-time

BASE: TBC

RESPONSIBLE TO: Ward Sister/ Borough Manager CCNs (dependent upon area of rotation)

ACCOUNTABLE TO: Senior Nurse Acute Paediatric services/ Senior Nurse CCNS (dependent upon area of rotation).

Job Summary

The post holder will work across the acute and community environments within Children's Services, providing care to children / young people with healthcare needs. This will involve providing respite care, supporting outpatients clinics, special needs schools and the clinical service when working within the community and working within the hospital environment.

To work as a member of the Paediatric Nursing team and the wider multi-disciplinary team to ensure that the child/ young person receive a high standard of nursing care by adopting a family centred approach.

To work as part of the multi-disciplinary team, assessing, planning, implementing and evaluating care to ensure that the needs of the child/ young person are met

Duties and Responsibilities

- To work as band 5 nurse providing nursing care to children/ young people within the community and hospital setting.
- To participate in the care of children/ young people with complex needs in the hospital and the community ensuring continuity of care and support for the child/ young person and their family.
- To participate in the discharge planning of a child/ young person with healthcare needs from hospital to the community.
- To conduct nursing assessments, devise, implement and evaluate nursing care plans.

- Provide support to the child/ young person and the family ensuring that their healthcare needs are met as outlined within the nursing care plan.
- Maintain good working relationships with colleagues within acute and community settings to ensure collaborative working and good communication.
- To work as a member of the team providing evidence based care to children and their families.
- Take an active role in maintaining effective communication with all members of the multi-disciplinary team. Ensures that communication with the children and their families is effective in meeting the sensitive needs of the family. Able to communicate (with support) in demanding and sometimes challenging situations.
- To be conversant in the use of equipment (ie: syringe drivers, enteral feeding pumps, administration of IV medication and fluids)
- To provide clinical care (eg: post operative care, wound management, blood sampling/ venipuncture, administration of medication, obtain samples etc)
- To have an awareness of the principles of infection control and take appropriate action to minimise the risk of contamination and cross infection.
- Ensure that adequate precautions are taken to minimise the risk of cross-infection in relation to the safe disposal of body fluids including blood products.
- To undertake aspects of nursing care (e.g. enteral feeding, tracheostomy care, obtain baseline observations, samples, wound/stoma management)
- Assist in the support of children and their families caring for the dependant or dying child. Develop mechanisms to cope with stressful situations.
- To provide respite care to children and young people in their own home or in a residential setting.
- To work within paediatric outpatients clinics ensuring that clinics are run efficiently.
- To provide nursing care to children within the Special Needs Schools.
- To support children and young people attending educational facilities and participate in the delivery of their nursing care. This may involve accompanying a child / young person to and from the educational facility.
- To work within the hospital environment on the acute paediatric wards.
- To develop and maintain positive and collaborative relationships with children/ young people and their families based on mutual respect and honesty, ensuring professional approach and appropriate boundaries are maintained at all times.
- To work collaboratively and communicate effectively with a range of professionals, acting in the best interests of the child/ young person at all times.

- To provide support and information for parents and encourage good parenting skills.
- To take appropriate action in nursing emergencies, as they arise.
- To complete comprehensive and accurate documentation, assessments and reports
- Work within designated levels of competence to ensure safe practice seeking support and guidance where required to ensure the delivery of safe and appropriate care to the child/ young person.
- To support the work of the specialist nurses.
- To contribute to the Continuing Care process by conducting nursing assessments, providing information and reports.
- To teach and assist the carer to give ongoing nursing care, and support them in this role.
- To be conversant in the functions of equipment required and report faulty equipment.
- To adhere to the All Wales and Health Boards Child Protection Procedures and be responsible for attend meetings and provide information and reports as requested.
- To undertake such other duties as may be required from time to time as are consistent with the responsibilities of a band 5 staff nurse and the needs of the acute and community services.

Professional

- To comply with all policies and procedures as laid down by Aneurin Bevan Health Board.
- Act as a professional in ensuring a duty of care to the children , their families and other staff. Particularly in relation to patient safety and storage of their belongings, equipment and safety of their colleagues.
- Ensures continued effective registration with the NMC and be aware of NMC Code of Professional Conduct and be accountable for their own practice. Be aware of NMC Scope of Professional practice and ensure competency to undertake duties as allocated. Ensure that a professional and updated Portfolio is maintained as per NMC guidance.
- Participate in clinical supervision as supervisee in accordance with the NMC guidelines.
- Assist to meet Health Board objectives for Clinical Governance and Health and safety.
- To maintain up-to-date knowledge of Professional Practice

- Participate in the continuous development of nursing practice and research development.

Education and development

- Take personal responsibility for own professional growth and keep up to date with professional development and research. Participate in PADR and performance review
- Participate in the orientation development and training needs of the students and newly qualified staff on the ward/ community.
- Development of own competencies/clinical skills.
- Participate in performance review of junior staff and participate in mentorship for students and junior staff. Give assistance with in-service training to new staff and students who require training and experience
- To maintain, update and develop your professional skills, and attend in service and post basic education as required.
- To participate within the Family and Therapies Division on meeting the Clinical Governance Agenda.

General

- To perform duties in a manner which will ensure the Health & Safety of all persons who may be affected by your acts or omissions at work and co-operate with the Aneurin Bevan Health Board to ensure that statutory and departmental regulations are adhered to.
- To ensure confidentiality at all times, only releasing confidential information obtained during the course of employment to those acting in an official capacity. Disciplinary action will be taken in the event of any breach.
- To comply with the duties and responsibilities as employees under the Data Protection Act 1984, and ensure that personal data is not negligently or unlawfully handled or disclosed to unauthorised persons.
- To ensure that no person receives less favourable treatment than another on the ground of sex, marital status, race, religion, creed, colour, nationality, ethnic or national origin, or sexual orientation.
- To comply with all policies and procedures as laid down by the Aneurin Bevan Health Board.
- To undertake such other duties as may be required from time to time as are consistent with the responsibilities of the grade and the needs of the service.

Review

This job framework is a guide to the duties that you will be expected to perform immediately on your appointment. It is not part of your contract of employment and your duties may well be changed from time to time to reflect organisational and managerial change within the Health Board and will be subject to review with the post holder and line manager.

PERSON SPECIFICATION

BAND 5 : Paediatric Nurse for Children's services

<u>CRITERIA</u>	<u>ESSENTIAL</u>	<u>DESIRABLE</u>
QUALIFICATION	<ul style="list-style-type: none">• RSCN /Child Branch	<ul style="list-style-type: none">• Mentorship
PREVIOUS EXPERIENCE	<ul style="list-style-type: none">• Recent paediatric experience	<ul style="list-style-type: none">• Sufficient post registration experience• Experience working within the acute and community settings.• Experience in working with children with complex healthcare needs.
KNOWLEDGE, SKILLS & APTITUDES	<ul style="list-style-type: none">• Ability to communicate clearly, verbally and in writing• Previous experience of working within a team• Basic knowledge of child protection	<ul style="list-style-type: none">• Evidence of teaching skills
PERSONAL APTITUDES	<ul style="list-style-type: none">• Awareness of confidentiality• Ability to deliver care in an informal setting• Ability to work without close supervision• Motivated to undertake further development and training• Resourcefulness	
OTHER	<ul style="list-style-type: none">• Must hold a full UK driving Licence• Flexible approach to work.• Enhanced Criminal Record check.• Satisfactory Occupational Health clearance	<ul style="list-style-type: none">• Ability to speak Welsh is desirable, the successful applicant will be supported through the personal development plan process if they wish to develop an understanding of the language