

“Creating a great place to be cared for; a great place to work.”



**University Hospitals of  
Morecambe Bay**  
NHS Foundation Trust

<b>PERSON SPECIFICATION</b>		
<b>Requirements</b>	<b>Essential</b>	<b>Desirable</b>
<b>Education and qualifications</b>	<p>Educated to degree level / or evidence of equivalent study (nursing / AHP/ equivalent practical experience at an advanced level; this might include clinical and / or other relevant experience such as working in a Bereavement Team and Trust mortality review processes.</p> <p>Trained in the day-to-day operational management of a customer-facing service.</p> <p>A willingness to undertake the formal Royal College of Pathology mandatory Medical Examiner Officer e-learning and face to face training as a pre request for the role</p>	<p>Completed the Royal College of Pathology mandatory Medical Examiner Officer on line e-learning nodules.</p>
<b>Experience</b>	<p>Up-to-date knowledge of causes of death and an understanding of the legal frameworks associated with death certification processes.</p> <p>General knowledge of medical terminology that enables informed discussion about causes / circumstances of death with bereaved families, coroner and registrations service staff.</p> <p>Experience of using the Trust incident reporting system. Knowledge of statutory process around death certification legal frameworks.</p>	<p>Experience of working with faith groups and early release of the deceased.</p> <p>Experience in participating in Secondary &amp;/or Learning Disabilities (LeDeR) Mortality Reviews.</p> <p>Understanding of the Structured Judgement Review methodology processes.</p>

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	<p>Ability to work as part of a team and organise fluctuating workload around competing priorities</p> <p>Knowledge and understanding of various faith groups’ funeral wishes/practices to enable respectful compliance with tight and specific timescales and procedures</p> <p>Highly evolved empathetic and self-awareness skills to deal with bereaved families who may have barriers to understanding information due to their grief or disability.</p> <p>Experience in participating with the Mortality Review processes.</p> <p>Knowledge of clinical governance systems and an understanding of how the MEO can work collaboratively to improve patient safety by identifying sub-optimal clinical and organisational performance.</p> <p>Influenced service change to improve outcomes related to audit or other drivers</p>	
<p><b>Skills, ability and knowledge</b></p>	<p>Ability to organise a fluctuating workload around competing priorities and numerous interruptions.</p> <p>Ability to work effectively and efficiently within own team and also closely with people in other disciplines</p> <p>Ability to use electronic systems to identify and extract data.</p> <p>Confident ability in negotiation and influencing skills.</p> <p>Computer literate to use multiple IT software for recording personal identifiable data and producing statistical information.</p>	

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<b>Personal Qualities</b>	<p>Ability to travel as required</p> <p>Strong interpersonal skills demonstrating the ability to communicate in difficult and emotional situations with empathy and professionalism.</p> <p>The ability to work in a highly pressurised unpredictable environment where bereavement care is central to the service delivery.</p> <p>Self-motivated in managing own workload</p> <p>High level of accuracy and attention to detail</p> <p>Demonstrates ability to reflect on own actions</p> <p>Health clearance from Occupational Health for the role specified.</p>	
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