
JOB DESCRIPTION

Job Details

Job Title: Assistant Cardiac Physiologist

Division: WTWA / Cardiac

Base: Manchester Royal Infirmary / Trustwide

Full Time: 32.5 hours per week

Band: Band 3

Organisational Arrangements

Reporting to: Principal Cardiac Physiologist (Non-Invasive Lead)

Other accountabilities: Consultant Cardiac Physiologist

Job Purpose

- 1) The post holder is responsible for participating and assisting in the delivery of care/services to patients across Manchester Foundation Trust, as part of a diagnostic team, working under the direct or indirect supervision of a registered member or professional.
- 2) They will be responsible for carrying out diagnostic tests, identified as part of the patient's plan of care.
- 3) They will have completed a foundation degree in Cardiac Physiology/ Healthcare Science or hold equivalent experience.
- 4) To undertake any other duties which are deemed appropriate to the band when requested by Senior Staff.

DUTIES AND RESPONSIBILITIES

1. Clinical, General Technical & Professional

Undertakes a range of cardiac procedures as an independent and solo practitioner.

with responsibilities as follows,

Under direction assist qualified Cardiac Physiologists to perform all aspects of Non-Invasive Cardiac Diagnostic services.

- To undertake a range of duties, which involve direct patient care as directed by healthcare professionals.
- To be aware of and assist in meeting the psychological, social, physical, and spiritual needs of all patients.

- Actively participate in the diagnostic investigations which form part of the patient's care and treatment plan written by healthcare professionals.
- Develop new skills to enhance patient diagnosis.
- Practices a range of non-invasive cardiac procedures & performs first-line interpretations.
- Recording & First-line Reporting Resting ECG
- Multi-modality Cardiac Arrhythmia Monitoring Hook-up
- Ambulatory Blood Pressure Monitoring Hook-up
- Venepuncture
- Spirometry
- Carrying out routine vital measurements
- Maintain accurate written patient records.
- Contribute towards the maintenance of local and Trust wide standard of care.
- To undertake and assist in the organisation of the day to day running of service.
- Contribute towards ongoing quality of service and care, identifying any risk issues in relation to the patients' health and social care.

2. Training

Assists in ensuring continuing development of the cardiac workforce in the NHS:

- To attend and participate in regular personal development, action plans and appraisal systems.
- To attend all mandatory training as required by Trust policies.
- To attend appropriate training courses and keep up to date with developments within the service area.
- Participate in the training programmes of others. Act as a mentor to trainee assistant practitioners and other healthcare support workers.

3. General Departmental

Actively participates in multi-disciplinary clinical audit.

Actively participates in regular staff meetings.

Supports colleagues and assures consistent service levels by cross-covering during periods of absence.

General & Corporate Duties

Risk Management

It is a standard element of the role, and responsibility of all staff of the Trust, that they fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards.

Records Management/ Data Protection

As an employee of the Trust, you have a legal responsibility for all records (including patient health, financial, personal, and administrative) that you gather or use as part of your work with the Trust. The records may be paper, electronic, microfiche, audio or videotapes, or x-ray images. You must consult your manager if you have any doubt as to the correct management of the records with which you work.

Confidentiality and Information Security

As a Trust employee you are required to uphold the confidentiality of all records held by the Trust, whether patient records or trust information. This duty lasts indefinitely and will continue after you leave the trust employment. All employees must maintain confidentiality and abide by the Data Protection Act.

Data Quality

All staff are personally responsible for the quality of data entered by themselves, or on their behalf, on the Trust's computerised systems or manual records (paper records) and must ensure that such data is entered accurately to NHS data standards, in a timely manner to ensure high standards of data quality in accordance with the Trust Data Quality and Clinical Record Keeping Policies.

To ensure data is handled in a secure manner protecting the confidentiality of any personal data held in meeting the requirements of the Data Protection Act 1998, Caldicott recommendations and other relevant legislation and guidance are applicable and should be adhered to.

Health and Safety

All employees of the Trust have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Employees are required to co-operate with management to enable the Trust to meet its own legal duties and to report any circumstances that may compromise the health, safety and welfare of those affected by the Trust's undertakings.

Infection Prevention

As member of a clinical team your personal contribution to reducing healthcare associated infections (HCAIs) require you to be familiar with the Trust's Infection Control Manual including the Hand Decontamination Policy, Personal Protective Equipment Policy, safe procedures for using aseptic techniques and safe disposal of sharps. You must be aware of your role in the decontamination of patient shared equipment and are required to attend mandatory training in Infection Prevention & Control and support the Trust in achieving compliance with the Health Act 2006(all measures known to be effective in reducing Health Care Acquired Infections).

Trust Policies

The Trust operates a range of policies, e.g. Human Resources, Clinical Practice (available on the Trust's intranet). All Trust employees must observe and adhere to the provisions outlined in these policies.

Equal Opportunities

The Trust provides a range of services and employment opportunities for a diverse population. As a Trust employee you are expected to treat all patients/customers and work colleagues with dignity and respect irrespective of their background.

Safeguarding

All employees have a duty and responsibility to protect and safeguard children, young people, and vulnerable adults. They must therefore be aware of child and adult protection procedures to take appropriate and timely safeguarding action and reduce the risk of significant harm to adults and children from abuse or other types of exploitation.

Supplementary Information Effort and Environmental Factors

Physical Effort

Follow manual handling guidelines and principles utilising all aids and applying physical effort, when dealing with patients and equipment. Attend annual updates. Frequent physical effort involved in standing for long periods of time. Frequent physical effort required to work in confined spaces, or areas restricted by large pieces of equipment.

Mental Effort

The role frequently requires the ability to concentrate for long periods on complex multi-parameters in noisy clinical environments with many potential distractions. Take care of their own safety and others who may be affected by their actions or omissions, working within an environment where they can be exposed to highly unpleasant conditions and hazardous substances.

Emotional Effort

The role involves frequently working in isolation with patients with terminal illness and high levels of anxiety regarding their condition and its treatments. Demonstrate compassion, understanding and empathy when communicating highly distressing and emotional information to relatives and carers.

Working Conditions

The role involves regularly working with ionising radiation and exposure to body fluids, including the possibility of contact with blood. The role can involve dealing with agitated, confused and or violent patients and may be highly stressed and verbally abusive. The role can involve working for prolonged periods in the absence of natural daylight with equipment that generates high levels of heat.