

JOB PLAN – SAMPLE TIMETABLE

This timetable is purely indicative and a plan will be mutually agreed between the successful applicant and the Clinical Director as soon as the applicant takes up post. The underlying principle for the distribution of Programmed Activities is for 7.5 PA's Direct Clinical Activities/ 2.5 PA's Supporting Activities split for a full time post.

Approximate allocations suggested:-

7.5 DCC = 4 PA's clinics, 1 PA clinical consultation/ liaison /outreach to partner agencies, 1 PA team supervision and referral meetings, 1- 1.5 PA clinical admin and phone calls. 2.5 SPA = 1 PA for CPD, 1.5 SPA's for service development activity, audit & teaching, consultant and interface meetings.

	Location	Activity	Activity Type
Monday AM	CAMHS Tameside	New patient clinic & Referrals meeting	DCC
PM		Follow up clinic	DCC
Tuesday AM	Flexible	CPD	SPA
PM	CAMHS Tameside	Outpatient clinic / CPA meetings	DCC
Wednesday AM	CAMHS Tameside	Clinical Admin session	DCC
PM		Follow up clinic / multiagency meetings	DCC
Thursday AM	CAMHS Tameside	Team supervision and case discussions / Clinical Admin	DCC
PM		Service development / Consultant meetings/CCG meetings/Medical student supervision	SPA
Friday AM	CAMHS Tameside	ADHD clinic	DCC
PM		Audit / Teaching / Training	SPA
		Clinical consultations / liaison	DCC