

# Person Specification

<b>Job Title:</b>	Ambulatory Care Unit Manager
<b>Grade:</b>	AfC Band 7
<b>Reports To:</b>	Lead Nurse for Acute Medicine

Criteria	Essential or Desirable Criteria		Assessment Method			
	A	I	T	R		
Education and Qualifications						
1 <sup>ST</sup> Level Registration.	√		√			
4 years post qualifying and relevant experience	√		√	√		
Teaching qualification or mentorship module	√		√	√		
Evidence of leadership qualities.	√		√	√		
Expert clinical role model who is committed to improvement of standards and patient care.	√		√	√		
Leadership Course.		√	√	√		
Educated to degree level or equivalent.		√	√			
Management qualification		√	√			
ILS / ALS trained		√	√			
Post registration qualification relevant to clinical speciality.		√	√			
Experience						
Evidence of a high level of Nursing Practice. Uses evidence base practice to support patient care delivery	√		√	√		
Proven management experience	√		√	√		
Evidence of being a Reflective Practitioner	√		√	√		
Understanding of Healthcare Governance and its application	√		√	√		
Experience of managing teams		√	√	√		
Knowledge						
Demonstration of autonomous practice.	√		√	√		
Ability to organise and prioritise workload	√		√	√		
Demonstrates record of achievement in changing and developing practice	√		√	√		
Working knowledge of Trust and National Nursing initiatives	√		√	√		
Key Skills						
Excellent communication skills both written and verbal	√		√	√		
Excellent interpersonal/ liaison skills	√		√	√		
Evidence of continuing professional development	√		√	√		
Highly motivated	√		√	√		
Ability to be adaptive and work under own initiative	√		√	√		
Ability to negotiate effectively	√		√	√		
Innovative approach to professional issues	√		√	√		
Change management skills	√		√	√		

Ability to resolve conflict and motivate a team	√		√	√		
Positive and enthusiastic attitude	√		√	√		
Flexibility in approach	√		√	√		
Able to be self disciplined in a demanding environment	√		√	√		
Good sense of humour	√			√		
Evidence of networking across professional boundaries		√	√	√		
<b>Other</b>						
Awareness and respect for colleagues, patients and relatives cultural, religious and emotional needs and beliefs	√		√	√		
Able to demonstrate behaviours consistent with the Trust Values and Behaviours	√		√	√		
Professional appearance & behaviour	√			√		√
Good attendance record	√					√
Satisfactory enhanced DBS check against vulnerable groups barred lists	√		DBS			