

PERSON SPECIFICATION

Post Title: Dental Nurse

Group/Department: Oral & Maxillofacial Surgery – CHT

AFC ref: PTB0235

ATTRIBUTE	ESSENTIAL	HOW IDENTIFIED	DESIRABLE	HOW IDENTIFIED
Experience	<ul style="list-style-type: none"> • Oral Surgery experience 	AF / I		
Qualifications	<ul style="list-style-type: none"> • National certificate of Dental Nurses or • NVQ 3 in Dental Nursing 	AF / I	Conscious sedation (SAAD) qualification or experience	
Personal Qualities	<ul style="list-style-type: none"> • Ability to multi-task • Team player • Able to use own initiative • Flexible approach to work/duties • Organisational skills 	AF / I		
Management / Supervision / Coordination skills	<ul style="list-style-type: none"> • Able to work unsupervised and supervised • Work to set procedures / processes 	AF / I		
Written Skills	<ul style="list-style-type: none"> • Able to follow written instructions in English 	AF / I / T		

	<ul style="list-style-type: none"> • Proficient in reading and writing in English • Ability to file numerically using multi digits • Ability to comment on documents such as policies and reports • Ability to produce basic written reports 			
Communication / Verbal skills	<ul style="list-style-type: none"> • Able to speak, understand, receive and issue instructions in English • Able to communicate face to face, by telephone and e-mail in a concise and informative manner • Excellent communication / interpersonal skills 	AF / I / T		
Responsibility for financial and physical resources	<ul style="list-style-type: none"> • Assist with stock control of all consumables 			
Knowledge	<ul style="list-style-type: none"> • Knowledge of dental procedures • Knowledge of bio-hazard precautions and procedures • Assisting in general anaesthesia sessions • Assisting in conscious sedation sessions • Evidence of continued professional development (CPD) • IT skills 	AF / I		

Physical Skills	<ul style="list-style-type: none"> • Able to quickly and carefully pass surgical instruments to surgeons • Re-stocking of stock cupboard, requiring bending and stretching 	AF / I		
Mental effort	<ul style="list-style-type: none"> • Frequent requirement for concentration 			
Working Conditions	<ul style="list-style-type: none"> • Exposed to bodily fluids 			
Emotional Effort	<ul style="list-style-type: none"> • Able to deal with patients with challenging behaviour 			
Other	<ul style="list-style-type: none"> • Smart appearance 			