

**PERSON SPECIFICATION FOR PAEDIATRIC OCCUPATIONAL THERAPY
 TECHNICIAN – BAND 4**

HILLINGDON CHILDREN’S INTEGRATED THERAPIES SERVICE (CITS)

	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none"> • Practical or educational training or equivalent NVQ3 or above, or equivalent life skills gained through work or personal experience. • Evidence of IT skills. 	
Previous Experience	<ul style="list-style-type: none"> • Previous experience of working with children • Experience of working with people with a disability or in a care environment. • Experience of dealing with the public • Experience of working within a team 	<ul style="list-style-type: none"> • Experience of a variety of computer applications. • NHS experience • Experience of assisting in audit and research. • School based work experience
Skills and Knowledge	<ul style="list-style-type: none"> • Knowledge of child development stages and ages • Delivery of person-centered care • Understanding of the importance of confidentiality and record keeping 	<ul style="list-style-type: none"> • Knowledge of local services – health, education, social or other organisations • Awareness of specialist equipment e.g. seating systems

<p>Attitudes, aptitudes, personal characteristics</p>	<ul style="list-style-type: none"> • Good organisational skills - ability to organise and effectively prioritise own work. • Ability to work alone or as part of a team. • Adaptability and flexibility, able to work to deadlines and under pressure. • Able to undertake administrative duties as required • Tact and diplomacy • Good communication skills, both written and verbal • Good time keeping skills 	<ul style="list-style-type: none"> • Be able to demonstrate an understanding of the effects of disabilities on children and their families.
<p>Other</p>		<ul style="list-style-type: none"> • Able to transport assessment equipment on home/community visits • Car user / driver, with current full driving licence and access to own vehicle