

JOB DESCRIPTION

JOB TITLE:	Macmillan Lung Cancer Nurse Specialist
BAND:	6
DEPARTMENT:	Cancer Services
RESPONSIBLE TO:	Macmillan Lung Cancer CNS Team Leader
WORKING HOURS:	22.5

PURPOSE OF JOB:

- The post-holder will act as Keyworker for patients diagnosed with a lung malignancy, providing a link between patients and health care professionals across primary, secondary and tertiary care and act as an advocate for patients/families
- Be a clinical expert in lung cancer with excellent communication skills. The role requires the ability to work autonomously and independently but within an integrated collaborative team
- Ensure that the users of the service are actively involved in the development of the service and that their recommendations are disseminated to the MDT and the Cancer Management Team ensuring appropriate actions are devised
- The post holder will work closely with the chemotherapy team and other members of the service to coordinate and deliver a seamless service for lung patients receiving chemotherapy
- Ensure their role reflects the core components of the clinical nurse specialist which includes: clinical practice, management/organisation, education, research and audit, taking into account the national cancer agenda and its impact on service delivery

KEY TASKS AND RESPONSIBILITIES

CLINICAL RESPONSIBILITIES

- To be a point of contact/key worker for patients diagnosed with a lung malignancy at pre-diagnosis, diagnosis, during treatment and in the follow up period whether face to face or via the telephone
- Utilise advanced communication and counselling skills when discussing diagnosis, prognosis and treatment options for lung cancers with sensitivity and expertise
- Deliver SACT treatment to patients with lung cancer in the chemotherapy unit
- Maintain a caseload of patients with support from the Lung CNS team and demonstrate advanced practice in the holistic assessment, planning,

implementation and evaluation of care, promoting the philosophy of person centred care for patients with a lung malignancy.

- With support from the lung CNS team, ensure that all patients diagnosed with lung cancer receive a Holistic Needs Assessment and a Personalised Care and Support Plan, which if appropriate will incorporate the new pre-habilitation programme.
- Participate in nurse led clinics for patients with lung cancer and carry out appropriate investigations
- Co-ordinate investigations, treatments and arrangements for patients receiving treatments in accordance with established protocols and procedures
- To support a nurse led approach to coordinating a lung cancer systemic anti-cancer therapy treatment clinic in collaboration with the Oncologists for Lung Cancer and when trained can administer systemic anti-cancer treatments
- Attend ward rounds and meetings relevant to the management of the service or unit and feedback the relevant content to colleagues
- Visit the ward areas including ED/MADU/AAU/Oncology/Respiratory Wards and review patients, where appropriate, providing support and information relevant to their care and management plan
- Provide specialist advice to support ward staff when patients are admitted ensuring all medical and nursing needs are understood and carried out in accordance with Trust standards and policies
- Support the discharge of lung cancer patients in collaboration with the Ward Team and Discharge Team to support the reduction in length of stay
- Act as a leader, advisor and role model to less experienced nurses, ensuring appropriate care is planned, implemented and evaluated
- Work collaboratively with the Acute Oncology Team, the Lung team and the Specialist Palliative Care team to enhance patient care and management
- Work collaboratively with the Macmillan Cancer Navigators, Macmillan Cancer Support Workers and the Chemotherapy Support Worker to enhance patient experience
- Work collaboratively with the Prehabilitation MDT team to enhance patient experience and improve patient outcomes
- Facilitate effective communication and co-ordinate referral of patients and carers to appropriate support services and community Trusts to promote a seamless service and thus reduce/avoid admissions and reduce length of stay to the acute trust
- Encourage user involvement in the development of the lung cancer service through the use of surveys, audit and attendance at relevant meetings locally and within the local Cancer Network

- Provide information and education about healthy lifestyles for patients, carers, staff and the general public through ongoing participation in Health Promotion activities
- Be aware of the Trust Infection Control policy and current practice

MANAGEMENT

- To attend and be a core member of the weekly Lung MDT meetings in accordance with national guidance to ensure a seamless cross boundary service is provided for patients
- Support the Lung cancer MDT co-ordinator in organising the weekly MDT meeting ensuring relevant patients are discussed and clinical data collected as designated by the Department of Health and to ensure compliance with the cancer targets
- Facilitate effective communication and co-ordinate referral of patients and carers to appropriate support services and community Trusts to promote a seamless service
- Support projects on an annual basis that raise the profile of the lung cancer service and meet identified strategic needs of the service.
- Participate in the design and provision of information to patients and carers regarding their disease, treatment options and services
- Use IT skills to in-put information on the departmental database, submit statistical returns based on this information and compile an Annual Report in April of each year
- Maintain accurate records of all referred patients, ensuring relevant information and outcomes are documented in the patient's notes and the Somerset Cancer Registry database in accordance with the Trust policy
- Be familiar with relevant computerised systems integral to the service
- Attend and proactively participate in relevant specialist nurse and cancer nurse forums at Trust level
- Assist in the development of protocols, guidelines and integrated care pathways for lung cancer patients
- Support initiatives relating to the Personalised Care Agenda
- Be aware of the Trust's complaints procedure and able to apply it as needed
- Promote a culture that anticipates and addresses any patient/carers concerns before they become a complaint and work closely with the PALs/Complaints Department on these issues
- Undertake regular individual performance review in conjunction with the Macmillan Lung Cancer CNS Team Leader and agree personal development

plans in line with service objectives, Network and Department of Health initiatives

- Takes personal responsibilities for life long learning and personal development through clinical supervision, appraisal and knowledge and skills framework and actively engages with learning and development opportunities
- Work within codes of practice, professional guidelines, NICE guidance and Patient Group Directions

EDUCATION AND DEVELOPMENT

- Support the development and implementation of strategies to meet the educational needs of patients and carers in lung cancer so that they may be empowered to manage their condition and seek appropriate help and advice
- Promotes patient and public feedback through local initiatives to drive innovation and change.
- Assess and provide educational materials as appropriate for patients/family regarding their disease, treatments and services to meet their needs
- Support the provision of cancer education and training for all grades and disciplines of staff, formally and informally in ward/work areas and assess the effectiveness of the teaching/learning process
- Participate in a preceptorship or associate mentorship programme and continued clinical supervision
- Continually update and maintain own professional development in Lung cancer through attendance at meetings/study days and through the utilisation of appropriate educational and study resources and maintain a professional portfolio
- Disseminate findings from own professional development through the use of presentations and the support of educational initiatives
- Develops new skills in response to emerging knowledge and techniques.
- Instigates and manages change within a complex environment.

RESEARCH AND AUDIT

- Critically evaluate research findings and regularly promote the use of evidence-based practice in the specialist area
- Demonstrate knowledge of the research process and current clinical trials relevant to lung cancers and participate in the recruitment of patients into trials
- Contribute to network audit projects to further improve the quality of the lung cancer patients experience

- Undertake in conjunction with other MDT members a survey of patients experiences of the lung cancer services offered and devise actions plans to improve services on an annual basis

PROFESSIONAL

- Work within the NMC Scope of Professional Practice and Code of Conduct
- Attend mandatory lectures and training as set out in the Trust guidelines
- Act in accordance with local policies and procedures laid down by Frimley Park Hospital NHS Trust
- Be aware of the Trust's complaints procedure and role of the PALS Team

This job description is an indication of the type and range of tasks that are expected of the postholder, and other duties may be required, in line with the role and the banding. It will be reviewed and amended from time to time in consultation with the postholder to take account of changing organisational need.

This job description should be read in conjunction with the supervisory JD Addendum – available at: http://www.frimleypark.nhs.uk/images/stories/get_involved/work_for_us/docs/Job-Description-Addendum-supervisory.pdf