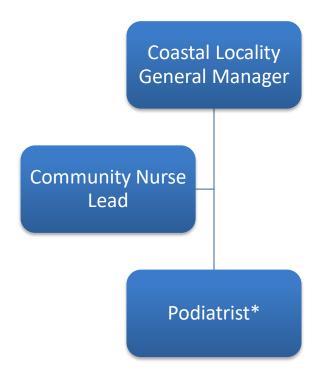


## **JOB DESCRIPTION**

Job Title:	Specialist Podiatrist in Wound Care Management	
Band/Pay:	6	
Department:	Coastal Community Nursing Team	

# Community Nursing Team



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#### Job overview

To work as a Community Podiatrist within an integrated team, working across the community, this includes: Community Nursing, Intermediate Care and Community Matrons.

#### Main duties of the job

To deliver high quality care to the housebound patients of Teignmouth, Dawlish and the surrounding areas. Work as part of multi-disciplinary team, in partnership with primary care and secondary care.

#### About your new team and department

Coastal community nurse team are a supportive team who enjoy mentoring team members and students and is passionate about delivering high quality care to housebound patients. We work in an integrated way with allied health care professionals within the locality. We are a motivated and caring team to both patients and colleagues. Our team is flexible and promotes a health work/home life balance.

## Detailed job description and responsibilities

#### Communication and working relationships

- To ensure effective communication of specialist condition related information to patients, relatives and carers where there may be barriers to understanding due to age, illness e.g strokes or learning difficulties
- Ensure effective communications are maintained and developed with other health and social services professionals (e.g. GP's, Consultants and Physiotherapists ) in order to promote the podiatry service
- Ensure effective communications are maintained with team leader on all aspects of the diabetes and wound care service
- To participate and actively contribute to departmental and team meetings
- To ensure that all podiatrists are kept up to date of the latest developments in diabetes and wound care by the production of a quarterly newsletter and regular talks at departmental meetings and teaching programmes
- To undertake and promote effective multidisciplinary working with other health professionals to ensure optimum foot health for people with podiatric problems
- Maintain accurate clinical records of all patient consultations and related work carried out at each clinical session in accordance with Professional Standards and Trust policy
- Accurately complete and input computer information on a daily basis and complete essential administrative and statistical forms
- To participate as an active member of the Podiatry department encouraging a positive and proactive team approach.

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## Planning and organisation

- Delegate effectively and provide care plans for support staff such as clinical support workers assistant practitioners and students to follow
- To review current treatments and treatment plans to ensure they fit with evidence based/best practice, NICE guidance and national service delivery frameworks
- To undertake review of all standard and ulcer patients in clinical caseload on an annual basis. This is to include a neurological and vascular check using the appropriate equipment e.g. Doppler and to identify risk factors and categorise patients into appropriate risk bands
- To formulate planned podiatric care packages including aftercare for all patients in clinical caseload
- To be responsible for the day to day planning of clinical workload monitoring waiting lists and clinically prioritising patients

### Responsibility and accountability

- To maintain Registration with Health and Care Professional Council (HCPC) and degree/diploma in Podiatry and local analgesia administration certificate
- To work within the HCPC code of conduct, Trust policies and procedures and adhere to the Patient's Charter
- To promptly refer patients to other health professionals and external organisations following departmental referral pathways when deemed necessary by the podiatrist.
- Ability to work independently and as part of a team
- To ensure the accurate diagnosis of conditions related to foot and ankle
- To undertake Waterlow, SSKIN, MUST assessments for patients and provide pressure ulcer prevention advice to help reduce the number of avoidable pressure ulcers acquired in the Trust's care
- Need for excellent hand eye coordination, precision and high levels of concentration as using very sharp instruments for majority of treatments such as debridement of ulcers, enucleation of corns and removal of toe nails
- Moderate physical effort required to assist patients i.e dressing, sitting, standing and lifting patients legs on and off couches
- Prolonged sitting for treatment of patients in a position often stooped or restricted with repetitive movement of hand and arm
- Follow Lone working policy when working alone in environment
- Reducing the risks of long term complications from diabetes and thereby promoting quality of life and avoidance of hospital admission.
- To undertake independent prescribing and ensure adherence to TSDFT non-medical prescribing policy. To update knowledge on prescribing by accessing CPD for prescriber's. To be an advocate for prescribing for TSDFT podiatry department.
- To follow the procedure for the security and safe handling of prescription forms in line with TSDFT policy and participate in audit of prescribing practice.

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#### Policy and service responsibility

- To be responsible for the assessment of new patients and the subsequent production of an individual care package
- To follow departmental Policies, Procedures and Guidelines but have the discretion to make own clinical diagnosis and decisions within professional boundaries
- To be accountable to the Team Leader and assist and undertake duties as delegated and requested by the team leader
- To undertake regular clinical audit to review current working practices, clinical activity and effectiveness and to implement changes where authorised and to propose further changes to team leader
- To develop initiatives and new ways of working within specialist field and communicate with the team
- To be actively involved in research in order to evaluate aspects of the wound care service and identify areas for development
- To encourage modernisation within the team and department and embrace / implement evidence based working practices that will benefit the patient.
- To undertake regular audit to review current working practices clinical activity and effectiveness and to implement changes where authorised and to propose further changes to team leader
- To participate in the department's Clinical Governance initiatives and the development and implementation of standards, guidelines, policies and procedures

### Responsibility for finance, equipment and other resources

- To attend all mandatory training sessions as required by the Trust
- To ensure as an employee that Health and Safety legislation is complied with at all times including COSHH, Workplace risk assessment and Control of Infection
- To report any accidents, defects in equipment, Near Misses and untoward incidents following Trust procedure and carry out local action as appropriate
- To risk assess clinical situations and notify of any incidents/ complaints and carry out local action as appropriate.
- To practice safely and effectively
- To identify low stock order and request stock

#### Responsibility for supervision, leadership and management

- To maintain Registration with Health and Care Professional Council (HCPC)
- To work within the HCPC code of conduct, Trust policies and procedures and adhere to the Patient's Charter
- To participate in Individual Performance Review (IPR) and personal development planning and fulfil CPD requirements identified through IPR
- To be responsible for the supervision and training of other podiatrists / students by developing a clinical update programme and facilitating staff on clinical rotation
- To evaluate the performance of staff undertaking rotation and provide feedback to individual member of staff and team leaders highlighting any training needs
- To actively keep up to date of developments in specialist field and ensure that this information is disseminated to the rest of the department.
- To ensure a high quality delivery of the Podiatry service
- To participate in the planning and delivery of departmental in service training

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- To undertake regular audit to review current working practices clinical activity and effectiveness and to implement changes where authorised and to propose further changes to team leader
- To participate in staff appraisal
- To be flexible to need

### Information technology and administrative duties

- Maintain accurate clinical records of all patient consultations and related work carried out at each clinical session in accordance with Professional Standards and Trust policy
- Accurately complete and input computer information on a daily basis and complete essential administrative and statistical forms
- Computer input skills
- To use non clinical time to ensure the smooth running of the service and achieve departmental objectives relevant to that service

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## **PERSON SPECIFICATION**

Attributes	Essential	Desirable
Qualifications and training	<ul> <li>Registered Podiatrist with Health and Care Professions Council</li> <li>Degree/ Diploma in Podiatric Medicine</li> <li>Post-graduate qualifications in diabetes or diabetes module</li> <li>Mentorship qualification</li> <li>Certificate in administration of local anaesthetic</li> </ul>	<ul> <li>Prescribing qualification either independent or supplementary</li> <li>Post-graduate qualification in diabetes wound management or diabetes module</li> </ul>
Knowledge and experience	<ul> <li>Demonstrate an understanding of the clinical governance agenda</li> <li>Demonstrate an active involvement in research. Clinical audit or other quality issue</li> <li>Previous experience in the management of musculoskeletal and other relevant conditions.</li> </ul>	
Specific Skills	<ul> <li>demonstrate advanced clinic reasoning skills in a wide variety of highly complex clinical situations</li> <li>Candidates should be adept in the use of equipment Dopler, Neurotips, Monofilaments etc</li> <li>Advanced skills in prescription and evaluation of prescription footwear/orthotics and in the production of temporary orthotics</li> <li>Excellent interpersonal and communication skills communicating highly sensitive information to patients and other health care professionals</li> </ul>	The ability to present / teach to a variety of audiences

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Excellent organisational skills are required in the
management of caseloads and timetables
Commitment to continued professional
development as an individual and as part of the
wider team