

# JOB DESCRIPTION & PERSON SPECIFICATION

## NIHR GOSH Biomedical Research Centre Research Partnerships Manager

### GOSH profile

Great Ormond Street Hospital for Children NHS Foundation Trust (GOSH) is an international centre of excellence in child healthcare. GOSH is an acute specialist paediatric hospital with a mission to provide world-class care to children and young people with rare, complex and difficult-to-treat conditions.

Together with our research partner, the UCL Great Ormond Street Institute of Child Health, we form the UK's only academic Biomedical Research Centre specialising in paediatrics. Since its formation in 1852, the hospital has been dedicated to children's healthcare and to finding new and better ways to treat childhood illnesses.

Great Ormond Street Hospital receives nearly 300,000 patient visits (inpatient admissions or outpatient appointments) every year (figures from 2018/19). Most of the children we care for are referred from other hospitals throughout the UK and overseas. There are 60 nationally recognised clinical specialities at GOSH; the UK's widest range of specialist health services for children on one site. More than half of our patients come from outside London and GOSH is the largest paediatric centre in the UK for services including paediatric intensive care and cardiac surgery.

Through carrying out research with the UCL Great Ormond Street Institute of Child Health, University of London and international partners, GOSH has developed a number of new clinical treatments and techniques that are used around the world.

The UK's only academic Biomedical Research Centre (BRC) specialising in paediatrics is a collaboration between GOSH and UCL Great Ormond Street Institute of Child Health. We are a member of University College London (UCL) Partners, joining UCL with a number of other hospitals – an alliance for world-class research benefitting patients.

In partnership with six other NHS trusts, we are the lead provider for North Thames Genomics Medicine Centre, part of the national 100,000 Genomes Project.



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## GOSH at a glance



## Great Ormond Street Hospital Culture and Values

The Trust has developed the Always Values with our staff, patients and families that characterise all that we do and our behaviours with our patients and families and each other.

Our Always Values are that we are:



## Diversity & Inclusion

Here at GOSH, we believe that improving lives for our patients begins with improving how we learn, work and grow as colleagues. So, we're changing. We know that we need to develop a more inclusive culture where everyone feels seen and heard. By growing an ever more diverse workforce, we'll have a greater range of perspectives and knowledge in our GOSH community, meaning that we can provide the children and young people at our hospital with even better care. At GOSH we have opportunities for our staff to engage with colleagues through the following networks: REACH (Race, Ethnicity and Cultural Heritage) ENABLED (Enhancing Abilities & Leveraging Disabilities Network), PRIDE & Women's networks.

Job title	Research Partnerships Manager
Directorate	Research and Innovation
Band	AfC 7
Supervised by	BRC Deputy Director of Operations
Type of contract	Permanent
Hours per week	37.5 Hours
Location	Hybrid working, minimum two days per week on site, one with BRC and one with GOSH charity. Occasional attendance at partner sites in Liverpool, Sheffield and Birmingham required.
Budgetary responsibility	Budget to support partnership events and conferences
Manages	N/A

## Profile of the NIHR GOSH Biomedical Research Centre (BRC)

The NIHR's 20 Biomedical Research Centres (BRCs) are collaborations between world-leading universities and NHS organisations that bring together academics and clinicians to translate lab-based scientific breakthroughs into potential new treatments, diagnostics, and medical technologies. The NIHR Great Ormond Street Hospital BRC (GOSH BRC) is a partnership between Great Ormond Street Hospital and the University College London (UCL) Great Ormond Street Institute of Child Health (ICH). GOSH and UCL ICH were first awarded BRC status by the NIHR in 2007. In July 2022, the NIHR awarded BRC status to the GOSH BRC for a fourth term, which runs from December 2022 to November 2027. In this fourth term, as part of a wider national collaboration - a BRC National Paediatric Excellence Initiative has been set up between GOSH BRC and children's hospitals in Birmingham, Sheffield and Liverpool.

The GOSH BRC has five main research themes:

- **Gene, Stem and Cellular Therapies (GSCT)** - focuses on innovative gene, stem and cellular therapies that can overcome the limitations of current treatments for a wide range of children with rare inherited and acquired disorders.
- **Genomic Medicine (GM)** - uses cutting-edge genetic technology and novel computational methods of analysing large datasets to improve genetic diagnosis of disease and delivering effective interventions pre and postnatally to reduce the burden of childhood disease.
- **Accelerating Novel Therapies (ANT)** - develops and delivers innovative treatments that will overcome the paucity of precision therapies for rare childhood diseases.
- **Applied Child Health Informatics (ACHI)** - uses advanced data analysis methods, leveraging GOSH's electronic patient data, to improve the management of children with rare and/or complex disease.
- **Tissue Engineering and Regenerative Medicine (TERM)** – develops pioneering techniques to repair and reconstruct tissues and organs to improve life expectancy and quality of life for children with tissue and organ failure.

These are complemented by the BRC Central Development Hub:

- Patient and Public Involvement, Engagement and Participation (PPIEP); the Career Development Academy; the Junior Faculty; and Business Development.

## Main purpose of the job

The Research Partnerships Manager will be a key member of the BRC core management team. They will work closely with the BRC, GOSH, ICH, GOSH charity and our partner hospitals, to support the development and management of effective research partnerships, and to understand and support the delivery of their research strategies.

They will develop a detailed knowledge of the range of expertise available from researchers within the BRC and key partners and seek opportunities to build the translational strengths of these groups by facilitating the sharing of knowledge, expertise, skills and best practice. They will seek out relevant funding opportunities for partners to collaborate on, and provide project management support for strategic grant applications/funding bids.

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They will act as a first point of contact and repository of knowledge to signpost partners to opportunities within the BRC and GOSH/ICH for support with career development, commercial/IP management, PPIE, communications and EDI questions.

Finally, the Research Partnerships Manager will plan and deliver events that support networking, knowledge exchange and policy development between the partners, the wider paediatric translational research community, and key stakeholders. This will include workshops to consider research priorities and a national paediatric translational research conference.

### Key working relationships

#### Internal:

- **BRC Core Team:** BRC Deputy Director of Operations, BRC Managers and Coordinators, BRC Innovation and Business Development Manager
- **BRC Themes:** Theme Leadership Teams, Junior Faculty Theme representatives, Researchers.
- **Wider BRC:** BRC Director/Deputy Director, BRC Junior Faculty Leads, Career Development Academy Leads, PPIE Lead, EDI Lead.
- **GOSH R&D:** Director of Research and Innovation, Head of Research Communications, Research Grants Team
- **ICH:** ICH Management Teams

**External:** Leads and Researchers at BRC Paediatric Excellence Initiative partners (Sheffield, Alder Hey, and Birmingham Women's & Children's hospitals); GOSH Charity teams; theme/partner specific collaborators; Key Funders – Programme Managers.

### Main duties and responsibilities:

#### General

- Supporting the BRC Research Leads in our partners in the Paediatric Excellence Initiative (PEI) – Alder Hey, Birmingham and Sheffield Children's Hospitals – to deliver their objectives in the BRC bid.
- Provide management support for research activity within the PEI partners including meeting management, preparing presentations, representing the partners at central BRC activities if leads are unavailable.
- Acting as first point of contact for PEI partners and their associated charities with the GOSH BRC, building strong relationships with researchers within partner institutes.
- Signposting PEI partners to wider BRC activities e.g. Junior Faculty, PPIE, Business Development, Career Development initiatives; and recommend researchers from partner sites for inclusion in GOSH BRC activities e.g. research conferences, review panels.
- Working with the GOSH Charity Grant Funding Team to support delivery of their Research Strategy, including development of funding schemes and management of grant schemes developed in partnership with the BRC.

#### Building partnerships

- Facilitate networking within the PEI, ensuring all partners are aware of relevant opportunities within the BRC and from our associated charities.

- Support partners to secure external funding for collaborative projects across the GOSH BRC and PEI partners. Search for suitable funding opportunities, connect relevant researchers, and provide project management support for key strategic grant applications between partners and external collaborators.
- Build translational research strengths within the GOSH BRC and PEI partners by facilitating sharing of knowledge, expertise, skills, and best practice.
- Strengthen connections between the GOSH BRC and GOSH Charity. Develop an understanding of the priorities and strategic goals of each organisation and support activities to maximise delivery of these, e.g. data analysis to map research funding from each organization and external funders to partners, to identify opportunities for further collaboration, streamlining etc.
- Develop an understanding of national priorities for paediatric research and key stakeholders within this field, e.g. Royal College of Paediatrics and Child Health, and companies with significant paediatric research interests.

### **Events**

- Lead the planning, development and operational delivery of a high quality national paediatric translational research conference in the middle of the BRC term, possibly spring 2025, to showcase the strength of national BRC led paediatric research excellence to academic researchers, charities, funders and industry; provide a national platform for early career researchers to present research findings; and facilitate links between paediatric researchers and stakeholders.
- Plan and deliver twice yearly meetings/workshops of the wider PEI (GOSH BRC, Associate Partners, wider BRCs with paediatric interests, and other stakeholders), to discuss research priorities, share methodology improvements, highlight best practice, and raise aware of national patient needs.

### **Communications**

- Develop relationships with all national BRCs with paediatric research interests. Extend the PEI from the associate partners to wider collaborators, supporting networking, development of collaborations, and knowledge sharing. and raise the profile of paediatric research activity.
- Raise the profile of paediatric research. Support the PEI to develop a national voice, liaising with relevant paediatric organisations to ensure we remain aware of national strategic priorities.
- Highlight stories from PEI partners for wider dissemination by the GOSH research communications team and support the development of these stories across a range of media.

### **Reporting**

- Monitoring PEI research projects at partner hospitals to ensure they stay on track to meet agreed objectives and deliver outcomes.
- Prepare reports on BRC supported research within partner hospitals to contribute to the GOSH BRC annual report for the NIHR.
- Support data collection and reporting to GOSH Charity where appropriate.

### **Operational**

- Liaise with relevant BRC theme managers to ensure operational support is available for finance/HR/contracts and governance queries. Provide additional support if required.

### **Other**

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- Any other reasonable duties that may be required to support the BRC and its associate Partners to deliver a successful BRC.

### Other information

Great Ormond Street Hospital for Children NHS Foundation Trust is a dynamic organisation, therefore changes in the core duties and responsibilities of this role may be required from time to time. These guidelines do not constitute a term or condition of employment.

### The GOSH Learning Academy (GLA)

Staff education and training influences every stage of the patient journey. Be it the communication skills of the medical secretary planning a patients' stay, the multi-professional team caring for them on the ward, the leadership skills of our corporate and operational teams, or the administrator planning their transport home – each member of staff needs the up-to-date knowledge, skills, and capabilities to provide our patients with exceptional care. We have a number of opportunities for staff available through the [GOSH Learning Academy](#):



## PERSON SPECIFICATION

*This table lists the essential and desirable requirements needed in order to perform the job effectively. Candidates will be shortlisted based on the extent to which they meet these requirements. Evidence for suitability in the role will be measured via a mixture of application form, testing and interview.*

GOSH Culture and Values	Essential	Desirable	Assessment method
Our Always values <ul style="list-style-type: none"> <li>Always welcoming</li> <li>Always helpful</li> <li>Always expert</li> <li>Always one team</li> </ul>	E		I/A
<b>Academic/Professional qualification/Training</b>			
Masters in a scientific area or equivalent experience	E		A
Evidence of continuing professional development/education including attendance on study programs	E		A
PhD in a scientific area or evidence of understanding of research processes/environments		D	I
<b>Experience/Knowledge</b>			
Experience of project management within a research environment (e.g. higher education, NHS, charity, government, industry), supporting the development, management and monitoring of research programmes.	E		I/A
Evidence of effective implementation of operational/strategic plans	E		I/A
Experience providing support to the development of research proposals/bids/grant applications.		D	I/A
Evidence of ability to build and maintain strong relationships with project stakeholders	E		
Understanding of a range of different sources of research funding and the challenges securing this		D	I/A
A good understanding of multi-disciplinary team working	E		I/A
Experience of meeting/committee management	E		I/A
Experience of scientific writing and preparation of reports	E		I/A
Relevant Scientific Knowledge		D	I/A
Experience organising scientific workshops/events.	E		I/A
Understanding of the importance and benefits of a good research culture with a diverse and inclusive portfolio of researchers, projects and other activities.		D	I/A
<b>Skills/Abilities</b>			





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Ability to assimilate scientific knowledge, and analyse and rationalise complex data.	<b>E</b>		<b>A</b>
Excellent oral and written presentation skills	<b>E</b>		<b>A</b>
IT literate with demonstrable data analytical skills	<b>E</b>		<b>I/A</b>
Knowledge, understanding and application of equal opportunity implementation in line with EDI and Athena Swan principles	<b>E</b>		<b>I</b>
Excellent interpersonal skills, including an ability to build effective working relationships with individuals from different disciplines, backgrounds, seniority and cultures	<b>E</b>		<b>I</b>
Self-motivated with the ability to work on own initiative, making decisions independently but seeking advice where needed	<b>E</b>		<b>I/A</b>
Flexible approach	<b>E</b>		<b>I/A</b>
Team player	<b>E</b>		<b>I/A</b>
"Can do" attitude and strong desire to facilitate and coordinate research programmes	<b>E</b>		<b>I</b>
Attention to detail	<b>E</b>		<b>A</b>
Ability to plan and organise workload to meet deadlines	<b>E</b>		<b>I</b>
Ability to deal challenging situations		<b>D</b>	<b>I</b>

**Criteria Key:**

**Review Method:**

Essential: **E**

Application form: **A**

Desirable: **D**

Interview: **I**

Test: **T**