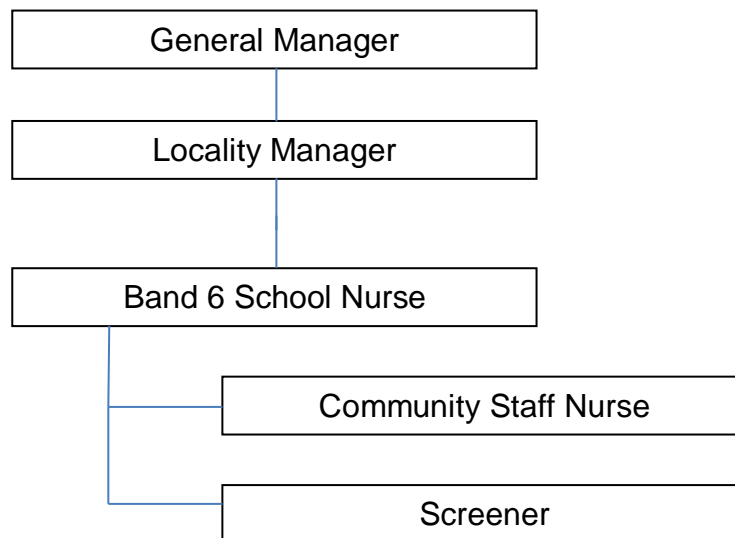


1. JOB DETAILS	
Job title:	Screener
Accountable to:	Locality Manager
Agenda for Change Band:	Band 3
Location:	Northumberland 0-19 Service
2. JOB SUMMARY	
(A brief description of the main purpose of the post)	
<p>The post holder will work within the Public Health Stream to promote the health and wellbeing of school age children so they are able to reach their full potential and not be disadvantaged through ill health.</p> <p>The screener will have a key responsibility in undertaking the school health screening and surveillance programme. They will play an integral part in supporting the delivery of Key Improvement Priorities and supporting the wider team to deliver high quality services for families living in Northumberland.</p>	
3. ROLE OF DEPARTMENT	
(The function of the department in which the post holder works)	
<p>The 0-19 service delivers a specialist community public health nursing service across Northumberland. This role contributes to:</p> <ul style="list-style-type: none"> Improved health outcomes and a reduction in health inequalities; Improved access to and influence over the wider community, allowing the promotion of healthy lifestyles and social cohesion; Improved planning of local services to reduce health inequalities Improved early identification of child and family need allowing timely and appropriate 	

4. ORGANISATIONAL CHART

(Including in diagrammatic form to whom the post is responsible to and any posts which are responsible to the post holder)



5. KEY WORKING RELATIONSHIPS

(The range of individuals and organisations the post holder has contact with, how regularly and for what purpose)

The post holder is required to liaise with a range of Trust and external partners to deliver services for children and their families.

Each Screener will be assigned a number of schools with whom they must liaise. They will be responsible for establishing and maintaining relationships with each of their school to ensure that the required screening activity can be planned and delivered in a timely and efficient manner.

The post holder will ensure that they maintain effective relationships with colleagues within the referral pathways; this may include other pillars of the 0-19 service, Child Health Information Service (CHIS) Schools and the local authority.

6. DUTIES AND RESPONSIBILITIES OF THE POST

The post holder will deliver key areas of the service specification, national Healthy Child Programme and public health outcomes framework.

- Undertaking the commissioned screening of all children in the year groups of reception, and year 6.
- Support children through the process and liaise with parents when appropriate
- Refer on to specialist service in accordance with clinical pathways.
- Baseline Screen reception and Year 6 Health Questionnaires.
- To enter the data results onto the computer child health system.
- Deliver key health promotion messages to support the health and wellbeing of children ensuring every contact counts through the promotion of good health and the prevention of ill health in the community.
- Assist in the development of Health Promotion Group programmes when required.
- Report to School Nursing Caseload holder or Public Health Pillar Lead any irregularities detected or observed from screening and surveillance.

- Support the 0-19 Service in the delivery of key school transition sessions.
- Promote the needs of children, young people and their families and local communities to assist the 0-19 service in the development of community child health services.
- Maintain high standards of record keeping.
- The post holder will assist the 0-19 service in organisational aspects of service delivery.
- Maintain resources and equipment required for the delivery of the service and liaise with admin manager to ensure that equipment is on the medical devices register
- Carry out tasks, delegated by band 6 staff and within the post holders clinical competencies and capabilities
- Assist in the delivery and evaluation of programmes of care
- Maintain high quality delivery in line with trust values and behaviours
- Maintain effective communication with other professionals and agencies involved with children in order to facilitate optimum health and wellbeing for the child and family
- Maintain consistently high standard of patient/client care
- Work as an effective member of the Public Health Pillar and wider 0-19 Healthy Child Programme team.
- Develop and maintain good relationships with school staff and key partners.
- To comply with Trust and LSCB safeguarding children policies and engage as required with safeguarding professionals.
- Ensure compliance in maintaining required skills and competencies to meet the required elements of the role.

7. WORK SETTING AND REVIEW

(Who is responsible for setting and reviewing the work, the extent to which the post holder works unsupervised, and the extent to which they are free to act without direct reference to a more senior person)

The post holder will have responsibility for screening activity within a number of schools. They are expected to plan and deliver the screening programme within these schools without reference to their line manager. During the screening activity they will be responsible for delivering to the required standard and ensure that the data is appropriately recorded. The post holder will be responsible for referrals within an established pathway if required. It is expected that they will make referrals decisions without reference to their line manager, but advice is available should it be required.

The post holder will work without direct supervision.

8. JOB DESCRIPTION AGREEMENT

Post holder's signature

Date

Line Manager's signature

Date

PERSON SPECIFICATION

POST TITLE: Screener

Factor	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> NVQ level 3 or equivalent experience 	
Experience	<ul style="list-style-type: none"> Experience of working with children in a community setting. Experience of working without direct supervision Excellent oral and written communication skills Able to demonstrate a high level of enthusiasm and commitment 	<ul style="list-style-type: none"> Experience of working in teams in the provision of health services to children, young people and families Experience of promoting the safeguarding and wellbeing of children
Knowledge	<ul style="list-style-type: none"> Knowledge of safeguarding children processes 	
Skills and Aptitudes	<ul style="list-style-type: none"> IT skills 	<ul style="list-style-type: none"> Relationship development skills with clinical colleagues Systemone experience
Personal Circumstances	<ul style="list-style-type: none"> The post holder must be able to make own travel arrangements for business usage 	<ul style="list-style-type: none"> Ability to work flexibly to meet the needs of the service
Other requirements	<ul style="list-style-type: none"> Satisfactory occupational health clearance Satisfactory DBS clearance Satisfactory hearing screening 	

PERSON SPECIFICATION AGREEMENT

Post holder

Date

Line Manager

Date

Each of the above points should be considered in the light of minimum requirements listed in the job description.