

Job Description

Job Title: Therapeutic Radiographer	Band: 5
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Responsible to: Radiotherapy Service Manager
Contact with: Patients/Carers, Radiotherapy Physicists, Clinical Oncologists, Health Care Professionals

Principal objectives:

- To work as part of a Multi-professional team
- Operate Radiotherapy equipment delivering treatment safely and accurately within the tolerances defined for the treatment and imaging technique
- Evaluate results of these processes and take appropriate action in line with departmental procedures
- In conjunction with the Macmillan Radiographers, provide patient support and accurate, clear information to patients/clients regarding treatment process/side effects and their management.
- Participate in all areas of the radiotherapy department, ensuring high standards of practice at all times.
- In conjunction with Senior Radiographers and Lead Professionals ensure patients are treated within target dates, the unit workload is managed to minimise waiting times and that staff work efficiently as a team.
- Supervise more recently qualified radiographers/assistants/students working in the team.
- Complete portfolio of competence.
- Participate in CPD & other developmental activities.
- Be prepared to work at either Radiotherapy Department site within ESNEFT, should the need arise.

Patient/Client Care:

- To work as part of a team in an assigned work area, providing an efficient and effective service to patients
- Participate in the technical preparation and accurate delivery of complex Radiotherapy treatments, working with guidance from the Senior Staff and Lead Professionals within the department.
- Provide written and verbal information to patients and carers on all aspects of Radiotherapy treatment and its associated side effects and reactions ensuring that explanations are appropriate to the patients comprehension and level of understanding
- Liaise with Senior Radiographers, Macmillan Radiographers and Consultant Clinical Oncologists in addition to other professionals on all matters affecting patient care, to encourage multidisciplinary team working.
- Maintain professional and technical standards throughout all aspects of the treatment process.
- Effectively communicate with the multi-disciplinary team
- To take part in the On Call service as required.
- To seek advice concerning any work related matter of which you are unsure

Policy/Service Development

- Work according to Quality System protocols and instructions
- Participate in checking treatment documentation and reporting errors in accordance with departmental protocol
- Contribute to discussions & provide feedback on policy/service development

Financial & Physical Resources

- Assist with the organisation of patients and workflow to ensure efficient throughput of patients with minimum waiting times
- Ensure expensive equipment is used safely by self and others under supervision
- Show flexibility in working practice
- Report problems with treatments, equipment, or any aspect of safety or radiation protection that is noticed to the Senior Radiographer / Lead Professional in a timely fashion.
- Take part in daily quality assurance checks on equipment and maintains records

Human Resources

- Demonstrate own work to those under training
- Supervise work of recently qualified staff and students, liaising with senior staff, practice educator and mentors as appropriate
- Act as clinical mentor to radiography students as required
- To take an active role in the training of student Radiographers during clinical placements.

Information Resources

- Utilise the radiotherapy electronic management system (record and verify) in all stages of the patient pathway.
- Record clinical observations accurately
- Monitor treatment accuracy
- Update client records
- To maintain accurate records concerning the patients and equipment, including treatments and statistics

Research & Development

- Be involved research and development within the department as required facilitating the implementation of evidence based practice
- Keep up to date with appropriate clinical trials and local requirements

Quality

- Ensure that all diagnostic and therapeutic equipment is used according to manufacturer's guidelines and departmental policies seeking advice as appropriate
- Contribute toward management of the Quality System
- Maintain a high standard of technical ability and taking responsibility for own clinical work.
- Take part in clinical audit, and projects in the Department as required.

Note:

This job description is issued as a guide to your principal responsibilities. It may be varied from time to time to meet new working requirements and does not form part of your Contract of Employment

General

- To be responsible for complying with Trust and local Safeguarding policies and procedures.
- To be responsible for the quality of data recorded. The data should be accurate, legible (if hand written), recorded in a timely manner, kept up to date and appropriately filed.
- All employees must comply with the East Suffolk and North Essex NHS Foundation Trust's Equality and Diversity Policy and must not discriminate on the grounds of sex, colour, race, ethnic or national origins, marital status, age, gender reassignment, disability, sexual orientation or religious belief.
- Employees have a responsibility to themselves and others in relation to managing risk and health and safety, and will be required to work within the policies and procedures laid down by East Suffolk and North Essex NHS Foundation Trust. The Trust seeks to establish a safe and healthy working environment for its employees and operates a non-smoking policy.
- All employees have the right to work in an environment which is safe and to be protected from all forms of abuse, violence, harassment and undue stress. All employees are responsible for helping to ensure that individuals do not suffer harassment or bullying in any form. All employees will be personally accountable for their actions and behaviour in cases of complaint of harassment or bullying
- All staff have a responsibility to contribute to a reduction in the Trust's carbon footprint and should pro-actively reduce and encourage others through own actions to reduce their contribution to carbon emissions. This includes switching off electrical appliances that are not in use, turning down heating, closing windows, switching off lights and reporting carbon waste etc.

Prepared By:	Radiotherapy Service Managers	Date:	17/11/2021
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Person Specification

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Criteria	Essential	Desirable
Experience	<ul style="list-style-type: none"> • Experience of working to a high standard with a wide range of techniques and equipment • Experience and competency with Image Guided Radiotherapy • Experience with electronic Record and verify systems • Patient assessment and care • Dealing with people with varying physical and psychological capabilities and in complex situations • Evidence of CPD 	<ul style="list-style-type: none"> • Experience and practice with latest technological advances
Qualifications	<ul style="list-style-type: none"> • State registered Radiographer (BSc or equivalent) • Relevant HCPC registration 	
Knowledge	<ul style="list-style-type: none"> • Knowledge of principles and practice of Radiotherapy & Oncology • Awareness of new/current technical developments and issues, both clinical and professional • Evidence of proactive approach to work • Willingness to promote department and profession • Knowledge of cancer pathways for range of tumour sites • Knowledge and application of local and national standards and regulations, including IR(ME)R, IRR, NICE, Cancer waiting times, QSI. 	<ul style="list-style-type: none"> • Evidence of academic ability • IT awareness/use
Personal Skills	<ul style="list-style-type: none"> • Assertive • Excellent communication skills with a number of different stakeholders, • Good reasoning, analysing and decision making skills using a variety of resources 	<ul style="list-style-type: none"> • Counselling • Coaching

	<ul style="list-style-type: none"> • Mathematical and technical accuracy • Innovative and creative, ensuring all options are considered and assessed • Strong team member • Self-motivated and ability to motivate others • Dexterity, co-ordination & sensory for patient positioning • Ability to manage the unpredictable nature of interruptions 	
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