



# CLINICAL PHARMACIST- OPAT AND ANTIMICROBIALS

PHARMACY CENTRE

INFORMATION FOR CANDIDATES

## ABOUT THE TRUST

The Shrewsbury and Telford Hospital NHS Trust (SaTH) is the main provider of acute hospital services for around half a million people in Shropshire, Telford & Wrekin and mid Wales.

Encompassing some of the most picturesque parts of England and Wales, the Trust's catchment stretches from the Cambrian Mountains in the west, to Newport and the fringes of the Black Country in the east.

The main towns include: Bridgnorth, Ludlow, Market Drayton, Oswestry, Shrewsbury and Whitchurch (in Shropshire); Newport, Telford and Wellington (in Telford & Wrekin); and Newtown and Welshpool (in Powys) – all beautiful and unique.

Our main service locations are The Princess Royal Hospital (PRH) in Telford and The Royal Shrewsbury Hospital (RSH) in Shrewsbury which are located 20 minutes drive apart. Together they provide 99% of our activity. Both hospitals provide a wide range of acute hospital services including accident & emergency, outpatients, diagnostics, inpatient medical care and critical care.

We also provide services such as consultant-led outreach clinics at Telford, the Robert Jones and Agnes Hunt Orthopaedic Hospital, Gobowen and the Bridgnorth, Ludlow and Whitchurch Community Hospitals.

We employ more than 6,000 people, and hundreds of colleagues and students from other organisations also work in our hospitals. We benefit from around 1,000 wonderful volunteers, and our main charitable partners are the League of Friends at The Royal Shrewsbury Hospital, Friends of The Princess Royal Hospital, and the Lingen Davies Cancer Appeal which is based at The Royal Shrewsbury Hospital.



# OUR VISION AND VALUES

The Shrewsbury and Telford Hospital NHS Trust is an organisation that strives to provide high quality, safe care for our patients in an environment which our staff are proud to work in

## Our Vision:

“To provide excellent care for the communities we serve”

## Our Values:



## OUR VISION

We believe that by adhering to our Vision and working with our Values in mind we can behave in a way which will ensure the right results for the people that matter most – our patients and their families.

## OUR VALUES

Our Trust Values provide a guide for our daily lives which we are all expected to uphold, both at work and when we are representing the Trust.

Our Values were developed by staff and our patients, so they represent what is important to us within the organisation and the way we should all behave towards patients, carers, visitors, partners and each other.

You will see our Values throughout the Trust; they are not just words on a page, they represent what we are about here at SaTH. We want patients and their families to say that the care and service they receive from all of us is consistently high-quality, safe, effective, and personalised, so the feelings behind the Values shouldn't come as a surprise to anyone working in the NHS.

The reason why it is important that they are clearly written down is, so we all know what's expected, and none of us are surprised if we are asked to explain any unacceptable behaviour. Ultimately, if we follow our Values, we will provide services that are better for our patients and better for each other.

## A MESSAGE FROM OUR CEO

Thank you for your interest in this role.

Our Trust's Vision is to provide excellent care for the communities we serve. We are striving to provide high quality, safe care for our patients in an environment which our colleagues are proud to work in.

We are looking for an inspiring, motivated individual who demonstrates our values, and who can provide clear vision and direction as we continue to move forward.

You will know that our Trust is on an improvement journey. Our recent Care Quality Commission inspection demonstrates that we are making progress towards our aim of Getting to Good, despite the challenges of a pandemic. We also know that we have more to do and that we must sustain the changes if we are to keep on improving. We are wholeheartedly committed to this and have plans in place to support this including our exciting Hospitals Transformation Programme. This will support the reconfiguration of where and how we deliver our services and the modernisation of our facilities and infrastructure, so that we can deliver better quality care for all of our communities.

It is a really exciting time to be a part of our Trust. I hope that you will join us to help steer and support us on our journey.

*Louise Barnett*

Louise Barnett  
CHIEF EXECUTIVE OFFICER

# COLLEAGUE BENEFITS

## GENERAL

27 days annual leave entitlement at joining, increasing with length of service, plus 8 bank holidays

Flexible working policies

Generous maternity pay and 2 weeks full pay paternity leave

Colleague recognition scheme and long service awards

Option to buy and sell additional annual leave

Greener travel initiative, including cycle to work scheme and lift share

Childcare information and support available, including onsite nurseries

Discounted bus passes with Arriva

## FINANCIAL

Access to various local and national discounts via various external websites

- Blue Light Card
- Health Service
- Discounts NHS

Salary sacrifice schemes for home electronics and bikes

Generous Pension scheme

Access to a financial support booklet

Pre-retirement courses

Free Will writing service

Savings and Loan schemes

## HEALTH AND WELLBEING

### PSYCHOLOGICAL SUPPORT

- Coaching
- Mental Health First
- Aiders Chaplaincy

### PHYSICAL SUPPORT

- Fast track physiotherapy service Free
- eye test vouchers

### HEALTHY LIFESTYLES AND EMOTIONAL SUPPORT

- Slimming World referral scheme Staff
- cervical screening service Long Covid support
- Access to wellbeing/rest rooms
- Menopause support including advocates, webinars, toolkits, clinics, and bi-monthly meet ups Men's
- Health - Bi-monthly forums and men's MOT
- Sleep School Wellbeing Support

Discounts with local gyms

## LEARNING AND DEVELOPMENT

### COACHING AND MENTORING

Opportunities to grow, develop and perform at your best

### LEADERSHIP ACADEMY

Leadership and management training for all levels of staff

### ACCESS TO ELEARNING COURSES

Many eLearning modules to learn from with access available at home

### APPRENTICESHIPS

There are a growing number of apprenticeship opportunities at SaTH across all disciplines

Secondment and acting-up opportunities

Support to complete qualifications such as NVQ, Masters etc. whilst on the job



## JOB DESCRIPTION

<b>Job Title</b>	<b>Clinical Pharmacist – OPAT and Antimicrobials</b>
<b>Band</b>	<b>Band 7</b>
<b>Directorate</b>	<b>Clinical Support Services</b>
<b>Accountable to</b>	<b>Pharmacy Team Leader – Antimicrobials</b>
<b>DBS Required?</b>	<b>Yes- Enhanced</b>

## JOB OVERVIEW

### The post holder will:

- Carry out duties in Clinical Pharmacy Services at ward and department level. Work closely with consultants and other healthcare professionals to ensure safe, effective and efficient use of medicines with a specific focus in OPAT and Antimicrobials.
- Support the timely provision of information within the Pharmacy Department and the Trust over the use of medicines with a specific focus in OPAT and antimicrobials and to demonstrate compliance with national guidance, such as NICE.
- Work as an independent prescriber to optimise medicine regimes for patients with specific focus on OPAT and antimicrobials.

- Be a clinical Pharmacist who provides a clinical pharmacy ward service. The service will be delivered in conjunction with junior Pharmacists and Medicine Management Pharmacy Technicians and will include ward visits as part of a rota, participation in consultant ward rounds and teaching of medical, nursing and less experienced Pharmacy staff.
- Participate in OPAT MDT meetings to provide specialist input around antimicrobial therapy including monitoring requirements and interactions advice.
- Act as a role model for and be responsible for developing Education and Training with a specific focus in OPAT and antimicrobials for any Pharmacist or Pharmacy Technician working within the department.
- Study for, and successfully qualify as an Independent Prescriber with a specific focus in antimicrobials.

## Main Duties and Responsibilities

- Liaise closely with OPAT service manager and multidisciplinary healthcare staff to develop, maintain, and review prescribing protocols and drug administration guidelines within the OPAT service.
- To facilitate the implementation of relevant local, network and national standards including service guidelines and technology appraisals produced by the National Institute for Clinical Excellence and NHSE policies with a specific focus in OPAT and antimicrobials.
- Work closely with the Consultants, other clinical Pharmacists, and medical staff to identify patients suitable for the OPAT service, facilitate cost-effective prescribing, reduce the unnecessary or inappropriate use of medicines, and improve therapeutic drug monitoring.
- Participate in review of OPAT patients through weekly MDT meetings liaising with other team members to ensure safe dosing and robust supply of medicines for patients including review of levels and adjustment of treatment where appropriate.
- Facilitate good antimicrobial stewardship practices across the trust and within the OPAT team ensuring timely review of antimicrobial therapy and early intravenous to oral switch.
- To create and disseminate information with a specific focus on OPAT and antimicrobials within the Pharmacy Department, across the Trust and to the Integrated Care System.
- In collaboration with the Lead Pharmacist for Medicine Utilisation provide reports to the Clinical Support Services Division on medicines usage and opportunities for efficiency savings and reduction of waste.
- Provide advice and support to the OPAT team in the development of medicines related policies and procedures.
- Function as an Independent Prescriber (IP) to optimise medicine regimes for patients with a specific focus in Respiratory, ensuring appropriate medicines are prescribed or de-prescribed after assessment. This will be in line with GPhC registration requirements and be formally agreed with all appropriate and relevant clinicians. As an IP pharmacist the post holder will:
  - Practice within the scope of the GPhC registration
  - Adhere to the Trust Medicines Code, Non-medical Prescribing Policy and other local and national prescribing guidance in relation to scope and responsibilities of role.
  - Prescribe within the limits of their individual competence and approved Scope of Practice/Formulary

- Maintain competency in prescribing according to level of prescribing qualification and participate in regular continuing professional development in relation to the role.
- Be responsible for providing on-going evidence of competency in relation to their prescribing role.

### **Clinical Ward Service**

- Visit agreed ward daily ensuring standards specified in competency framework handbook are adhered to, prioritising according to time allocated.
- Obtain an accurate drug history for specific patients on admission.
- Identify and resolve omissions and inaccuracies in prescribing for medicines prescribed to ensure complete medicine reconciliation for each patient on admission.
- Assess whether medication brought into hospital by the patient is fit for use and remove (with the patient's permission) any unwanted or unusable medicines.
- Provide a clinical pharmacy service to designated wards. This includes:
  - Provision of pharmaceutical advice to medical and nursing staff
  - Review of prescription charts according to Trust policy. This involves making recommendations tailored to the context of specific patients or situations, checking drug doses are correct, checking intravenous medicines and compatibilities, addressing co-existing medical diseases and conditions such as hepatic and renal impairment.
  - Supply of medicines to inpatients
  - Endorsing of prescriptions charts according to Trust policy
  - Risk management and compliance with medicines
  - Regular attendance and participation in a consultant ward round
- Counsel patients or carers about medicines ensuring understanding. Overcoming problems of communication and other difficulties for patients (and their carers/relatives) with succinct advice and physical and written aids to concordance. This may involve providing advice and counselling to patients and carers who may be upset, anxious or angry on the appropriate use of their medicines.
- Ensure primary/secondary care interface communication, especially on discharge from hospital.
- Record interventions made on wards.
- Ensure specified ward has a stock list, the range and level of which should match usage and be agreed with the ward manager.
- Review stock range and level according to usage analysis and the needs of the user at least every 12 months.
- Carry out annual storage audits and three-monthly controlled drug audits promptly and report any problems to Chief Pharmacist, as appropriate.

## Dispensary Service

- To participate in dispensary cover when required as the named responsible pharmacist.
- Attend the dispensary at allocated time.
- Deal only with dispensary matters during this period.
- Work to standards defined in dispensary procedures.
- Ensure that prescriptions are clinically screened to promote the rational use of drug therapy and evaluation of the appropriateness of the regimen selected and to minimise clinical risk resulting from medicine use.
- Record interventions made in the dispensary.
- Work with the team to ensure response times are met for prescriptions.
- Dispense outpatient prescriptions, inpatient requests and TTOs if required.
- Dispense and check clinical trial prescriptions as per procedure.
- Check outpatient prescriptions, inpatient requests and TTOs.
- Counsel and provide information to patients about their medication.
- Supervise the work of support staff working in the dispensary.
- Carry out final check of Controlled Drug ward supplies which have been dispensed.
- Assist in the training of student technicians and pre-registration pharmacists in the dispensary.
- Discharge existing statutory regulations concerning the receipt, storage, issue, handling, dispensing, and processing of pharmaceutical preparations.
- Assist with putting away of stock drugs.

## Emergency Duty Service

- Take responsibility for locking up the department according to the Emergency Duty Pharmacist rota.
- Respond by phone within 10 minutes of receiving a message or call.
- Be responsible for providing advice, medicine information and supply of items which cannot wait until pharmacy is next open.
- Attend the hospital, if necessary, within 1 hour of receiving a message, or within an appropriate time scale.
- Record details of all calls.
- Meet with the Pharmacy Team Leader – Clinical Services & Governance after each Emergency Duty Pharmacist session to discuss calls, if necessary.
- Order additional stocks of drugs from suppliers if urgently required for a clinical need.

## **Education and Training**

- Train and assess Foundation Trainee Pharmacists, technicians and junior clinical rotational pharmacists according to relevant guidelines/standards.
- Mentor Foundation Trainee Pharmacists.
- Provide education and training to Pharmacy staff as appropriate.
- Provide education and training to other healthcare professionals as appropriate.
- Participate in the training of Pharmacy undergraduates.
- Provide education to patients as appropriate.
- Become actively involved in research projects and other pharmacy practice studies with particular emphasis on OPAT and antimicrobials.
- Assist the development of clinical and pharmaceutical audit through practice and computerised applications.

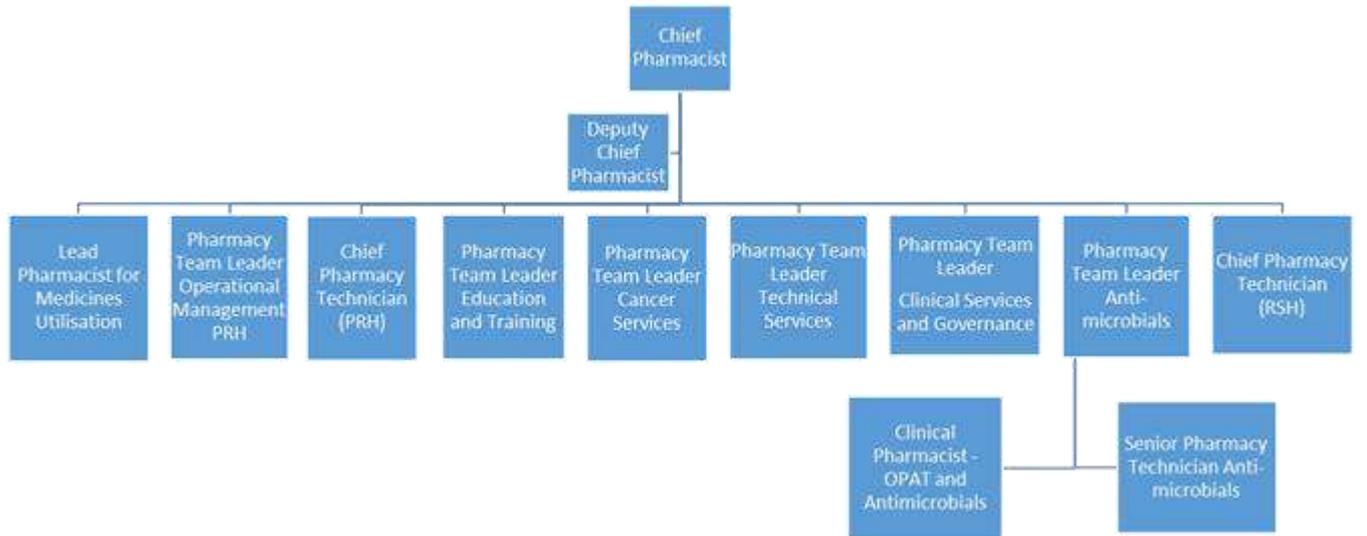
## **Supervisory**

- In the absence of the Team Leader Pharmacists, to help organise the work of, and to supervise Pharmacy staff (including Band 6 Pharmacists, Pharmacy Technicians, Assistants and Trainees) to meet the defined demands on that section of the department in which the Pharmacist works.
- Act as a role model for junior Pharmacists and other Pharmacy staff

## **General**

- Provide complex medicines related information on all aspects of drug usage to nursing and medical staff in person, in writing and by telephone.
- Ensure compliance with Medicines Legislation of all prescribing.
- Be the Pharmacy department representative at Trust meetings, as necessary.
- Be involved in ward-based medicine management on weekends and Bank Holidays (on a rotational basis).

## Organisational Chart





## PERSON SPECIFICATION

The following pages contain a description of the qualifications, skills, experience, knowledge and other attributes a candidate should ideally possess to successfully perform this role.

# QUALIFICATIONS

ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> <li>• Honours Degree in Pharmacy / MPharm.</li> <li>• Registration with the GPhC as a pharmacist.</li> <li>• Mandatory CPD to maintain fitness to practice.</li> <li>• Postgraduate Diploma in Pharmacy Practice or equivalent.</li> </ul>	<ul style="list-style-type: none"> <li>• Member of the Royal Pharmaceutical Society.</li> </ul>

# EXPERIENCE AND KNOWLEDGE

ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> <li>• Relevant post registration experience in hospital pharmacy.</li> <li>• Supervision of staff.</li> <li>• Experience of working as part of a multidisciplinary team.</li> <li>• Experience in documenting in medical notes.</li> <li>• Experience of audit.</li> <li>• Good general clinical knowledge.</li> <li>• Able to critically appraise research data.</li> <li>• Knowledge of postgraduate education for pharmacists.</li> <li>• Confident user of Excel, Microsoft Word and Powerpoint.</li> </ul>	<ul style="list-style-type: none"> <li>• Training of Foundation Trainee Pharmacists and junior technicians.</li> <li>• Knowledge of healthcare systems guidance and NHS change.</li> </ul>

# SKILLS

ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> <li>• High level of professionalism.</li> <li>• Good communication skills both written and oral.</li> <li>• Ability to use initiative.</li> <li>• Assertive and confident.</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to remain calm and work effectively under pressure and to deadlines.</li> <li>• Ability to teach a range of staff groups.</li> </ul>

# OTHER

ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> <li>• Self-motivating.</li> <li>• Able to demonstrate reflective practice.</li> <li>• Willingness to work on each site on a rotational basis.</li> <li>• Must be able to demonstrate behaviours consistent with the Trust's four values.</li> </ul>	

# GENERAL CONDITIONS

As they undertake their duties, all our people are required to uphold and demonstrate the Trust's core values of: Partnering, Ambitious, Caring and Trusted. Collaboration and partnership are also central to our approach in delivering our fundamental activities of patient care, teaching, and research.

# HEALTH & SAFETY

As an employee of the Trust, you have a responsibility to:

- take reasonable care of your own Health and Safety and that of any other person who may be affected by your acts or omissions at work; and
- co-operate with the Trust in ensuring that statutory regulations, codes of practice, local policies and departmental health and safety rules are adhered to; and
- not intentionally or recklessly interfere with or misuse anything provided in the interests of health and safety

# INFECTION PREVENTION AND CONTROL (IPC)

The prevention and management of acquired infection is a key priority for the Trust. As an employee of the Trust, you have a responsibility to:

- ensure that your work methods are compliant with the Trust's agreed policies and procedures and do not endanger other people or yourself; and
- be aware of infection prevention and control policies, practices, and guidelines appropriate for your duties and you must follow these at all times to maintain a safe environment for patients, visitors and colleagues; and
- maintain an up-to-date knowledge of infection prevention and control, policies, practices, and procedures through attendance at annual mandatory updates and ongoing continuing professional development; and
- challenge poor infection prevention and control practices of others and to report any breaches, using appropriate Trust mechanisms (e.g. incident reporting policy)

# INFORMATION GOVERNANCE

The Trust is committed to compliance with Information Governance standards to ensure that all information is handled legally, securely, efficiently, and effectively. You are required to comply with the Trust's Information Governance policies and standards.

- Confidentiality and Security - Your attention is drawn to the confidential nature of information collected within the NHS. Whilst you are employed by the Trust you will come into contact with confidential information and data relating to the work of the Trust, its patients or employees. You are bound by your conditions of service to respect the confidentiality of any information you may come into contact with which identifies patients, employees or other Trust personnel, or business information of the Trust. You also have a duty to ensure that all confidential information is held securely at all times, both on and off site.

- Disclosure of Information - To ensure that information is only shared with the appropriate people in appropriate circumstances, care must be taken to check the recipient has a legal basis for access to the information before releasing it. Upon leaving the Trust's employment and at any time thereafter you must not take advantage of or disclose confidential information that you learnt in the course of your employment, to protect yourself and the Trust from any possible legal action.
- Information Quality and Records Management - You must ensure that all information handled by you is accurate and kept up-to-date and you must comply with the Trust's recording, monitoring, validation and improvement schemes and processes.

## PROFESSIONAL STANDARDS AND PERFORMANCE REVIEW

As an employee of the Trust, you have a responsibility to:

- participate in continuous personal development including, statutory and mandatory training as appropriate for the post; and
- maintain consistently high personal and professional standards and act in accordance with the relevant professional code of conduct; and
- take responsibility for the maintenance and improvement of personal and professional competence and to encourage that of colleagues and subordinates

## SAFEGUARDING CHILDREN AND VULNERABLE ADULTS

We all have a personal and a professional responsibility within the Trust to identify and report abuse.

As an employee of the Trust, you have a responsibility to ensure that:

- you are familiar with and adhere to the Trust's Safeguarding Children procedures and guidelines
- you attend safeguarding awareness training and undertake any additional training in relation to safeguarding relevant to your role

## SOCIAL RESPONSIBILITY

The Trust is committed to behaving responsibly in the way we manage transport, procurement, our facilities, employment, skills, and our engagement with the local community so that we can make a positive contribution to society. As an employee of the Trust, you have a responsibility to

take measures to support our contribution and to reduce the environmental impact of our activities relating to energy and water usage, transport and waste.

## CONTINUOUS IMPROVEMENT

The Shrewsbury and Telford Hospital NHS Trust is committed to creating a culture that puts Continuous Improvement at the forefront of our transformational journey and our aim is to empower colleagues at all levels have the confidence, capability, passion, and knowledge, to test changes and make improvements at SaTH and in the communities we serve.

Following a successful five-year partnership with the Virginia Mason Institute in the USA, SaTH continues to further develop and embed the Trust's approach to Continuous Improvement at all levels of the organisation. You will be supported by an Improvement Hub, which will provide the necessary expertise to support you make improvements, while also providing training at various stages of your time at SaTH, as part of your continuing professional development.

## EQUAL OPPORTUNITIES AND DIVERSITY

The Shrewsbury and Telford Hospital NHS Trust is striving towards being an equal opportunities employer. No job applicant or colleague will be discriminated against on the grounds of race, colour, nationality, ethnic or national origin, religion or belief, age, sex, marital status or on the grounds of disability or sexual preference.

Selection for training and development and promotion will be on the basis of an individual's ability to meet the requirements of the job.

The Shrewsbury and Telford Hospital NHS Trust the post-holder will have personal responsibility to ensure they do not discriminate, harass, bully, or contribute to the discrimination, harassment or bullying of a colleague or colleagues, or condone discrimination, harassment or bullying by others.

The post-holder is also required to co-operate with measures introduced to ensure equality of opportunity.

## NO SMOKING POLICY

There is a no smoking policy in operation within the Trust. Smoking within the Trust's premises or within the Trust's grounds is not permitted.

## MISCELLANEOUS

This job description is an outline of the key tasks and responsibilities of the post and is not intended to be an exhaustive list. The job may change over time to reflect the changing needs of the Trust and its services as well as the personal development.





## The Royal Shrewsbury Hospital

Telephone: 01743 261000

Minicom: 01743 261213

Address:

The Royal Shrewsbury Hospital

Mytton Oak Road

Shrewsbury

SY3 8XQ

[Getting to The Royal Shrewsbury Hospital](#)

## The Princess Royal Hospital

Telephone: 01952 641222

Minicom: 01952 641222 Ext: 4995

Address:

The Princess Royal Hospital

Apley Castle

Telford

TF1 6TF

[Getting to The Princess Royal Hospital](#)