



Job Description

Job Title:	Trainee GI Advanced Practitioner Radiographer
Band:	6
Hours:	37.5
Base:	Luton & Dunstable University Hospital, and any other associated Trust establishments across the Bedfordshire Hospitals NHS Foundation Trust including outreach clinics and establishments used in the course of Trust business (if necessary for the role).
Reporting to:	Plain Film and Fluoroscopy Modality Manager
Terms and Conditions of Service:	Currently those of Agenda For Change and other local agreements

OUR VALUES





JOB SUMMARY

The Imaging department at both the Luton site and Bedford site are looking to recruit an enthusiastic and experienced band 6 to commence training as a Band 6 Trainee Advanced Practitioner within the Imaging Department at Bedfordshire Hospitals. Training will be provided in-house with the candidate working towards and successfully completing a university PgCert and departmental clinical assessment and audit prior to the role being uplifted to a Band 7. During both training and post qualification the post holder will be responsible for a variable caseload of patients across Fluoroscopy with potential to increase scope to include CT Colonography examinations.

The post holder will work under supervision of the Plain Film and Fluoroscopy Modality Manager and Radiologists in service delivery and personal development. Once qualified and deemed competent to practice independently through audit and in-house assessment, the expectation will be to help provide support and professional leadership within the fluoroscopy team as well as contribute to education of the wider multidisciplinary team.

Assist in the clinical training of rotational ST Radiologists/SCF, rotational senior and radiographer grade staff providing advice and support when required. This includes a competency-based training program for all staff. Assist in the training of undergraduate radiography students, providing written feedback on clinical assessments to the clinical tutor.

The successful candidate will be required to sign a learning agreement.

KEY RESPONSIBILITIES

- Train and perform a range of GI/GU examinations producing high quality diagnostic images across Bedfordshire Hospitals.
- To attend and pass the University PgCert module in Advanced Medical Imaging in GI and/or GU studies.
- To train and perform a range of GI/GU examinations producing high quality diagnostic images across all MFT Trust sites.
- To attend and pass the University PgCert module in Advanced Medical Imaging in GI and/or GU studies.
- To develop from a trainee APR to an autonomous practitioner performing and independently interpreting complex procedures, communicating effectively with patients and clinicians.
- As an advanced GI practitioner trainee, write a preliminary report, which will be checked by the radiologist or APR during an image review session between the radiographer, APR and radiologist.



- To work as a rotational radiographer in plain film radiology and CT and
 - To contribute to the establishment of standards and guidelines for best practice within GI/GU speciality.
 - Collaborate with colleagues and Expert/Principal GI Radiographer to facilitate the introduction of new clinical techniques and services.
 - To provide clinical advice in relation to speciality and support the multidisciplinary team including participation in MDT meetings.
 - To show evidence of ongoing audit of reports and CPD related to GI/GU imaging.
 - To contribute towards the CPD and clinical training of other qualified staff, students, and assistants, particularly in relation to this specialist role.
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- To ensure that all examinations are justified as per the IRMER 2017 Regulations and fulfil the role of operator. Minimise radiation dose levels to be as low as reasonably practicable.
 - To maintain appropriate clinical records and update CRIS where appropriate. To work within patient group directives for pharmaceuticals. To ensure drugs are stored correctly in a secure location.
 - To be able to physically position patients accurately for their imaging in a safe manner. Selecting the most appropriate technique for the patients' needs and medical condition.

GENERAL:

To comply at all times with any regulations issued by the Trust, especially those governing Health and Safety at work and to ensure that any defects which may affect safety at work are brought to the attention of the appropriate manager.

It is the responsibility of all staff to minimise the Trust's environmental impact by recycling wherever possible, switching off lights, computers, monitors and equipment when not in use, minimising water usage and reporting faults promptly.

This job description reflects the present requirements and objectives of the post. As the duties of the post change and develop, the job description will be reviewed and will be subject to amendment, in consultation with the post holder.

You are required to disclose any additional work you undertake or are planning to undertake for another employer.

PROBATIONARY PERIOD:

This post is subject to the successful completion of a probationary period of 6 months within which the notice period for both you and Bedford Hospital is four weeks.



STANDARDS

Staff are responsible for complying with the relevant standards set by their Line Manager. A breach of such standards may lead to disciplinary action. It would be investigated fairly and appropriate steps taken to prevent a recurrence and address any wider causes.

SAFEGUARDING CHILDREN AND VULNERABLE ADULTS:

All employees and volunteers working within the Trust have a responsibility for safeguarding and promoting the welfare of children and vulnerable adults.

INFORMATION GOVERNANCE:

(This includes Patient Confidentiality, IT Security, Data Protection and Freedom of Information)

You are required to respect the confidentiality of all patients, carers and staff, by not sharing any information (including data) obtained during the course of your duties. You have an obligation to report any non-compliance through the Trusts Incident Reporting process.

All staff must comply with the legal obligations and statutory requirements of the General Data Protection Act 2018, the Trusts IT Security and Information Governance Policies, Codes of Conduct and Best Practice Guidelines which are available on the staff Intranet site.

PRIVACY STATEMENT

The Trust is committed to protecting the privacy and security of your personal information. Information about you will be kept by the Trust for purposes relating to your employment. In accordance with the Trust's Privacy Notice for employees, the Trust will hold computer records and personnel files relating to you which contain personal and special category data. The Trust will comply with its obligations under the General Data Protection Regulations and all other data protection legislation. The data the Trust holds will include employment application details, references, bank details, performance appraisals, holiday and sickness records, salary reviews and remuneration details and other records; which may, where necessary include special category data relating to your health, identity, data held for equality monitoring purposes, criminal offence data and data regarding DBS checks. The Trust requires such data for personnel administration and management purposes for the performance of your contract of employment and to comply with its legal obligations. The majority of information that you provide us with is mandatory to enable us to perform the contract of employment; where information is requested from you on voluntary basis, you will be advised of this and will be properly advised of your rights in respect of consent and the withdrawal of that consent.



The Trust will take all reasonable steps to ensure that the personal information held about you is complete, accurate, up-to-date and not held for longer than necessary for the purposes for which it was collected. However, you are responsible for informing us promptly of any changes to your personal information either in writing or by updating your information on MyESR.

The Trust's Privacy Notice sets out the legal basis for processing your personal data and your rights to access this data are prescribed by law.

The Trust requires you to familiarise yourself with the Trust's Information Governance (data protection) Policy which set out its obligations under the General Data Protection Regulation and all other data protection legislation. You must comply with the Trust's Data Protection Policy at all times and you agree that you will only access the systems, databases or networks to which you have been given authorisation. The Trust will consider a breach of its Data Protection Policy by you to be a disciplinary matter which may lead to disciplinary action, up to and including dismissal. You should also be aware that you could be criminally liable if you disclose personal data outside the Trust's Policies and Procedures. If you have any queries about your responsibilities in respect of data protection, you should contact the Trust's Data Protection Officer.

A copy of the full Privacy Notice for Employees can be downloaded from the Trust's Intranet.

PROMOTING EQUALITY

The Trust is committed to promoting an environment that values diversity. All staff are responsible for ensuring that all patients and their carers are treated equally and fairly and not discriminated against on the grounds of race, sex, disability, religion, age, sexual orientation or any other unjustifiable reason in the application of this policy and recognising the need to work in partnership with and seek guidance from other agencies and services to ensure that special needs are met.

INFECTION CONTROL:

You are required to comply with the Trust's strategy regarding infection control and be aware of, and comply with, all Trust infection and prevention and control policies, to include hand hygiene, personal hygiene, environmental and food hygiene. Effective prevention and control of healthcare associated infections has to be embedded into every day practice and applied consistently by everyone. Failure to do so may result in disciplinary actions.

SMOKE FREE

The Trust implements a Smoke Free policy that applies to all staff. Staff are not allowed to smoke while wearing a recognisable Trust uniform or visible trust identification badge, and not allowed to smoke anywhere on hospital grounds. Staff are not allowed to take additional breaks in order to smoke. They may smoke during designated breaks but only out of uniform and off site. Staff contravening this policy may be subject to disciplinary procedures.



ASSISTANCE WITH TRUST PROCESSES

Any member of staff who is a manager at band 7 and above may be asked to take part in disciplinary and appeals processes in line with the Trust's policy. Appropriate training and support will be provided by the Employee Relations Team.