

## Person Specification

**Job Title: Orthopaedic Liaison Support**

**Band: 2**

Criteria	Essential	Desirable
<b>Experience</b>	<ul style="list-style-type: none"> <li>Working collaboratively as part of a team</li> </ul>	<ul style="list-style-type: none"> <li>Experience as a Theatre Healthcare Assistant ideally within Elective Orthopaedics</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Good literacy and numeracy skills</li> <li>Good standard of written &amp; verbal communication</li> <li>Basic IT skills</li> </ul>	<ul style="list-style-type: none"> <li>Advanced mathematics</li> <li>Advanced IT skills</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>Customer Service</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of stock ordering and stock maintenance</li> </ul>
<b>Personal Skills</b>	<ul style="list-style-type: none"> <li>Able to use initiative.</li> <li>Able to function as part of a co-ordinated team.</li> <li>Able to take direction from others</li> <li>Polite, kind manner with mature attitude.</li> <li>Flexible to work requirements.</li> <li>Able to deal with the sights, smells and emotions that come with working in an operating theatre.</li> <li>Able to work in a busy environment.</li> <li>Approachable and sensitive to needs of others.</li> </ul>	