

# PERSON SPECIFICATION

**OUR VISION: 'TO BE THE LEADING HEALTH AND WELLBEING SERVICE IN  
THE PROVISION OF MENTAL HEALTH AND COMMUNITY CARE'**

## JOB TITLE: FM Assistant

Description	Essential	Desirable	Assessment
<b>Education/Qualifications</b>			
Qualification in Basic Food hygiene		X	
BICSc – Cleaning Professional Skills CPSS		X	
BICSc – Licence to Practise		X	
BICSc – Accredited Trainer		X	
AHCP Professional Development Programme		X	
<b>Experience/Knowledge</b>			
An understanding of the importance of high standards of cleanliness and hygiene.	X		
Ability to work as part of a team and use a degree of initiative to prioritise and organise daily workload	X		
Able to use small and large pieces of electrical equipment – vacuums, scrubbing machines, regeneration trollies & dishwashers	X		
Understanding of cleaning/COSHH and working knowledge around Health & Safety	X		
Understanding of cleanliness in the NHS		X	
Understanding of NHS colour coded system		X	
Experience working the mental health		X	

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and NHS			
Basic understanding of infection control		X	
Basic IT knowledge – excel, word and outlook	X		
<b>Personal Qualities</b>			
Must have good written and oral communication skills.	X		
Performance focused – to operate within agreed performance standards	X		
Must have excellent interpersonal and customer skills.	X		
Must be enthusiastic, reliable, motivated and have excellent organisation skills.	X		
Must have a degree of initiative to prioritise and manage daily duties.	X		
<b>Additional Requirements</b>			
Hold a current full driving licence	X (where applicable)	X (where applicable)	

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