



# Disability Assessor

## Job profile

<b>Department:</b>	Advo Health
<b>Location:</b>	Countrywide
<b>Line manager:</b>	ADVO Management
<b>Hours:</b>	Full-time; Hybrid

### Your purpose

You will use your skills as a healthcare professional to play a crucial role in the disability assessment process - a service that touches the lives of millions of people in the UK.

Once you have completed our accredited training you will work to assess the cases of people living with conditions and disabilities who are applying for the Personal Independence Payment (PIP). These cases will be sent to you, and you will act independently from the government and decision-making bodies that manage the benefits system.

Your role will be solely focused on holding consultations over the telephone or face-to-face and talking to people about their disabilities. You will then produce clear, fair, and accurate assessment reports.

### How your role fits within our team

You will have a clinic base and will work independently but will have regular contact with your line manager and support on hand.

You will be part of a smaller regional team and our larger nationwide community of more than 200 like-minded healthcare professionals, all working as Disability Assessors. Advo is part of a wider healthcare group and our most senior people have worked as Disability Assessors themselves, which creates a great environment for shared learning, professional development, and networking.

### Key responsibilities

#### Holding consultations with people

- Speaking with people making a claim for the PIP benefit over the phone or face-to-face, as part of a consultation session. These cases will all be organised for you, leaving you free from any appointment admin.
- Working with a variety of different people presenting with a range of complex conditions including physical, mental health, cognitive and sensory impairments.

- Conducting a thorough functional medical assessment of their disability or condition.
- Using your strong communication skills to learn more about how their disability affects them.

### Writing fair and accurate reports

- Producing comprehensive and impartial evidence-based reports for each case and individual.
- Ensuring that your written reports are high quality, fair and accurate, enabling the Department of Work and Pensions (DWP) to make informed decisions about the support needed in each case.
- Write and submit reports using a special IT system.

### Development and learning

- Networking with senior members of your regional team and ensuring that you stay up to date with the necessary learning, developments, policies, and practices.
- Ensuring that you work with your line manager to advance your own professional development and goals as a Disability Assessor and healthcare professional.

## Knowledge experience and qualifications

You do not need to worry if you have not worked as a Disability Assessor before. We welcome applications from Nurses, Paramedics, Physiotherapists, Occupational Therapists and Doctors who meet the below criteria.

We will provide you with all the training and support needed to do the job. Our training course is Royal College of Nursing (RCN) accredited and adheres to the standards set by leading healthcare regulators and professional bodies, including the NMC, HCPC and GMC.

	Essential criteria
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Excellent verbal communication and interpersonal skills.</li> <li>• Sound writing and computer / IT literacy skills.</li> <li>• Ability to work autonomously as a healthcare professional.</li> <li>• Positive, empathetic, and professional manner.</li> <li>• Able to work under pressure, with a flexible and adaptable approach.</li> </ul>
<b>Experience</b>	You must have a minimum of 1 year experience working within your related healthcare field.
<b>Qualifications</b>	<p>You must hold full registration with <b>one</b> of the following professional bodies:</p> <ul style="list-style-type: none"> <li>• Nursing and Midwifery Council (NMC)</li> <li>• Health and Care Professionals Council (HCPC)</li> <li>• General Medical Council (GMC)</li> </ul>

## **Professional standards**

We care about doing the right thing by our people and everyone that we work with. We also expect our people to do the right thing and to model the behaviours outlined in our Code of Conduct.

As an Advo employee you will follow key principles and policies covering Safeguarding, Equality Diversity and Inclusion, Data Protection and Risk Management.