

Job Description- Registered Health Play Specialist

Job title	Registered Health Play Specialist
Grade	Band 4
Responsible to	Play Team Manager (Senior Registered Health Play Specialist)
Accountable to	Children Service Matron – Zoe Pooley
Type of contract	Permanent
Hours per week	37.5 (Full time)

Job Summary

Using theoretical knowledge & evidence-based practice the post holder will assess, plan, implement and evaluate therapeutic play interventions whilst being aware of the emotional needs of the hospitalised child.

Throughout this job description, the word ‘child’ refers to someone between the ages of 0-18 years and covers a wide range of developmental abilities and sometimes complex and challenging behaviour.

Trust Values and Expected Behaviours

These are the values that should characterise all staff behaviours with patients and families and each other. These values and behaviours are extremely important. It is an expectation that these are embraced by everyone who works within the Trust.

The values and expected behaviours are:

- **Compassion:** Putting patients in the centre of what we do and recognising different needs.
- **Respect:** Encouraging a spirit of support, integrity, respect and teamwork.
- **Excellence:** Taking pride in the quality of care provided to patients and customers.
- **Learning:** Learning from successes and setbacks.
- **Delivery:** Delivering high standards of health care for patients and customers
- **Improvement:** Striving to improve through change and innovation.

Duties and Responsibilities:

Clinical / Therapeutic

- To use professional knowledge of development and the effect of long-term illness and hospitalisation, to assess and record on EPR relevant information for other Health professionals.
- To attend and contribute to the rheumatology meetings which focus on this specialised group.
- To work alongside other Health professionals who contribute to the child's care for example Clinical Nurse specialists, Psychologists and OT's.
- To use therapeutic techniques such as preparation, distraction and post procedural play to suit the individual needs of the child and reduce any negative or psychological effects which may impact on their treatment.
- To plan and implement play activities and prioritise own workload.
- To provide support for the child and family by demonstrating play and communication skills with different departments throughout the Trust.
- To support children in other departments such as MRI, ultrasound, ophthalmology.
- To prioritise own caseload in accordance with individuals/ service needs.
- To be involved and help organise activities that the Rheumatology team arrange for their families outside of the normal working day.
- To create a safe and welcoming environment for all children to experience play whilst in the Outpatients department.
- Help develop a pathway for children /young people with differing needs who are coping with invasive procedures.

Communication

- Participate as a member of the multi-disciplinary team within the Hospital and also the community contributing to decisions with regard to patient care/treatment.
- Use EPR as a tool to communicate information about the child and family.
- Use your professional skills and knowledge to discuss and clarify procedures for the child and family.
- Liaise with the multi-disciplinary team whilst acting as the advocate for the child and family.
- Participate in data collection and feedback about the service.

Professional Ethics & Clinical Governance

- To comply with NAHPS (National Association of Hospital Play Staff) code of Professional Conduct and Trust Policies
- To respect the individual values, cultural, and religious diversity of patients and their families and to contribute to the provision of a service sensitive to these needs.
- To be aware and respect the Rights of the Child laid down by UNICEF.

Personal and Professional Development

- To review and reflect on our own practice through effective use of supervision and appraisal.
- To apply theoretical knowledge and understanding to Professional practice
- To continue to produce an up-to-date portfolio in line with HPSET recommendations for re-registration, recording learning outcomes from participation in internal and external development opportunities.
- Attend courses and update training to reflect current trends and changes in practice.

Training and Service Development

- To participate in the orientation, training and supervision of new staff and students.
- To participate in the planning and implementation of the training/education of students and other members of the multidisciplinary team.
- Share your knowledge and experience to promote therapeutic benefits of play, within the Hospital and community.

Responsibilities for Resources

- To select, monitor and order play resources to reflect the needs of the patient group.
- To be responsible for maintaining play equipment, in accordance with Trust health and safety standards

Personal Development of Self and Others

- Undertake all OUH statutory and mandatory training as required.
- Actively participate in own personal development and career progression.
- Partake in an annual performance review/appraisal with feedback provided to both the manager and the employee on working practices and relationships as well as discussing future aims and objectives

Trust Statements Information Technology

- Comply with all OUH electronic systems, including email, E-Learning, incident reporting.

Risk Management

- The management of risk is the responsibility of everyone and will be achieved within a progressive, honest and open environment.
- Staff will be provided with the necessary education, training and support to enable them to meet this responsibility.

Staff should be familiar with the:

- Major Incident Policy
- Fire Policy

And should make themselves familiar with the local “response plan” and their role within that response.

Responsibility for Health and Safety

The post holder is responsible for ensuring that all duties and responsibilities of this post are carried out in compliance with the Health and Safety at Work Act (1974), Statutory Regulations and Trust Policies and procedures. This will be supported by the provision of training and specialist advice where required.

Infection Control

Infection Control is everyone's responsibility. All staff, both clinical and non-clinical, are required to adhere to the Trust's Infection Prevention and Control Policies and make every effort to maintain high standards of infection control at all times thereby reducing the burden of Healthcare Associated Infections including MRSA.

All staff employed by the OUH Trust has the following key responsibilities:

- Staff must wash their hands or use alcohol gel on entry and exit from all clinical areas and between each patient contact.
- Staff members have a duty to attend mandatory infection control training provided for them by the Trust.
- Staff members who develop an infection (other than common colds and illness) that may be transmissible to patients have a duty to contact Occupational Health.

Children's Rights

The post holder will endeavour at all times to uphold the rights of children and young people in accordance with the United Nations Convention on the Rights of the Child.

Safeguarding Children and Vulnerable Adults

The Trust is committed to safeguarding children and vulnerable adults throughout the organisation. As a member of the Trust there is a duty to assist in protecting patients and their families from any form of harm when they are vulnerable.

Information Governance

All staff must complete annual information governance training. If you have a Trust email account this can be done online, otherwise you must attend a classroom session. For further details, go to the Information Governance intranet site.

Confidentiality

The post holder must maintain the confidentiality of information about patients, staff, and other health service business in accordance with the Data Protection Act of 1984.

Serious Incidents

All staff must report incidents and near misses so that the Trust can reduce the risk of harm by investigating and incorporating risk reducing measures to safeguard patients, visitors and staff, in accordance with the Trust Incident Reporting Policy.

Equal Opportunities

The post holder must at all times carry-out his/her responsibilities with regard to the Trust's Equal Opportunities Policy.

Smoking Policy

It is the policy of the Trust to promote health. Smoking therefore, is actively discouraged, and is prohibited in the majority of the Hospital, including offices. However, there are designated smoking areas on all sites.

Data Protection Act

All employees of The Oxford University Hospitals NHS Foundation Trust must not, without prior permission, disclose any information regarding patients or staff. In circumstances where it is known that a member of staff has communicated to an unauthorised person those staff will be liable to dismissal. Moreover, the Data Protection Act 1984 also renders an individual liable for prosecution in the event of unauthorised disclosure of information.

Terms and Conditions of Employment

This post is exempt from the Rehabilitation of Offenders Act 1974, and this means that any criminal conviction must be made known at the time of application. The above will be reviewed on an annual basis, in consultation with the post holder. It is offered as a guide to the key responsibilities and duties but does not preclude other issues that may arise between reviews of performance and review of the job description.

